



MINISTRY OF HEALTH AND MEDICAL SERVICES

ADVERTISEMENT

COVID-19 PROJECT MANAGEMENT UNIT (PMU) FOR THE WORLD BANK PROJECT

1. Background

With the financial assistance from the World Bank, the Government of Fiji through the Ministry of Health and Medical Services (MHMS) will implement a COVID-19 Emergency Response Project. The project will be implemented by the Ministry of Health and Medical Services (MHMS) between June 2020 and May 2023. The objective of the project is to assist the Government of Fiji to prevent, detect and respond to the threat posed by COVID-19 and strengthen national systems for public health preparedness in the Republic of Fiji.

The Project consists of the following three key components:

Component 1: Emergency COVID-19 Response. The aim of this component is to strengthen Fiji's capacity to respond to COVID-19. This component will provide immediate support to implement prevention, preparedness, and emergency response activities for COVID-19. Specifically this component will: (a) address the COVID-19 emergency by enhancing disease detection capacities, case confirmation, and contact tracing; (b) strengthen the capacity of the health system to minimize the risk of spread of the disease and provide clinical care for patients with COVID-19; and (c) implement effective risk communication campaigns for mass awareness and education of the population to tackle the COVID-19 emergency, and enhance internet connectivity across health facilities.

Component 2: Health System Strengthening. This component will focus on medium- and long-term health care system strengthening focusing on three main priorities: (a) enhancing health care waste management including procurement and installation of a medical waste incinerator at the Naboro landfill to serve the central division hospitals, and any incidental works associated with it; b) technical assistance to support the installation of the incinerator and training for health care workers on health care waste management; and (c) construction of a pharmaceutical warehouse. This component will also support improving preparedness, and response capacity for Emerging Infectious Diseases (EIDs).

Component 3: Implementation Management, Monitoring and Evaluation. This component will provide technical and operational assistance on project management, including supporting M&E, supervision and reporting, financial management, procurement and environmental and social risk mitigation activities; and sharing lessons learnt from response exercises and joint learning domestically and internationally. Key activities include: (a) recruitment of a project manager and environmental and social safeguards experts; (b) operating expenses for project management, reporting and

supervision; (c) support for procurement, financial management (FM), environmental and social safeguards; and (d) M&E.

To ensure the success of this project the Ministry is seeking applications from suitably qualified applicants for the following positions:

Vacancy Number	Position	Salary	No. of posts
MOHMSP 20/2020	Project Manager – COVID-19 Emergency Response Project	Band M (\$74,710.90 - \$95,783.20 per annum)	1
MOHMSP 21/2020	Environmental, Social, Health, Safety and Community Engagement Specialist.	Band J (\$51,132.98 - \$65,555.10 per annum)	1

The appointment process for these positions will be in accordance with the Fijian Civil Service Open Merit Recruitment and Selection guideline. A full application package, including the Role Description for the position is available from the Ministry of Health & Medical Services Website, www.health.gov.fj. All applicants are encouraged to obtain this information to assist with the written application.

Application Process

The following are to be noted when applying:

1. Applicant must personally complete the application form and sign the Declaration at the end of the form. The application form can be downloaded from the Ministry of Health Website, http://www.health.gov.fj/PDFs/Application_Form_MOHMS_FILLABLE_3.pdf
2. Applicant must ensure that first name, last name and date of birth are the same as those on the identity documents.
3. All communication regarding the application will be via email and the applicant is to ensure that a **valid email address is provided** for communication purposes.
4. Applicant MUST submit the following:
 - a. A completed and signed application form;
 - b. Current CV outlining qualifications and experience; and
5. Candidates who do not submit the required information and documentation **will not be considered**.

Submission

Applications must be submitted **by 4.00pm Friday, 5 September 2020**

Applicants are encouraged to submit their **applications by email** to recruitment@health.gov.fj

Or

Applications by Post Permanent Secretary Ministry of Health & Medical Services P O Box 2223, Gov't Bldg, Suva	Applications Delivered “DROP MOHMS JOB APPLICATION BOX” Reception Desk, Ground Floor, Dinem House, 88 Amy Street, Suva, Fiji
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