

EXPRESSION OF INTEREST

FOR PROVIDING MRI SCAN REPORTS FOR MRI SCANS DONE AT CWMH

The Ministry of Health & Medical Services (Ministry) is seeking Expression of Interest (EOI) for the provision of Magnetic Resonance Imaging (MRI) scan reporting services for MRI scans conducted at the CWM Hospital Radiology Department.

The Ministry continually strives to strengthen its clinical services delivery by providing quality, efficient services. In order to further improve the delivery of specific diagnostic services, the Ministry is exploring options for outsourcing the reporting of MRI scans to ensure timely delivery of this service for the maximum benefit of the patients.

The Ministry is therefore seeking to enter into an arrangement with a relevant service provider with a focus on timely delivery of this service.

1.0 Objectives

Provision of high quality reports for MRI scans that are prepared and submitted to the CWM Hospital within pre-agreed timelines preferably with a 24 hour turnaround time.

2.0 Scope

Prepare and submit reports for MRI scans done at CWM Hospital Radiology Department within 24 hours of receiving the images from CWM Hospital. This service is to be provided on need to basis.

3.0 All Expressions of Interest must include, but not limited to, the following particulars:

Service provider specific requirements

Individual applicants:

- Evidence of previous experience with writing and interpreting MRI scans including the number and types of scan reports written over the last 3 years and a detailed curriculum vitae outlining relevant practice;
- Qualification and Registration details including specialisation as a Radiologist, years of experience and current registration status with the registering authority in the country of practice;
- Certificate of registration for the company or business licence;
- Full profile, including qualifications and previous experience in carrying such services; and
- Any other relevant or supporting information or documents.

Hospitals

- Complete resume containing full details, including names of persons need to be provided for each staff involved in MRI scan reading and reporting as specified under the requirements for individual applicants.
- Relevant business details need to be furnished including but not limited to registration, accreditation details, brief history, diagnostic service delivery capacity, quality audit results etc.

4.0 General Requirements

Turnaround time

It is a requirement that reports be prepared and sent to CWMH within 24 hours, please clearly specify the capacity to meet this criteria.

Maximum Capacity

Specify the maximum number of MRI scan reports that can be prepared and submitted on a daily basis.

Cost per report

Clearly specify the cost per report and any additional charges if applicable.

5.0 Submission Details

Interested providers should submit their EOI by specifically addressing the criteria specified under "Service Specifications and Selection Criteria".

All Expressions of Interest will be treated in strict confidence and **must be received no later than 4.00pm on Friday 16th March 2018**

All written EOI and accompanying documents must be clearly marked "MRI Reporting Services EOI and:

Posted to:

The Permanent Secretary for Health & Medical Services
Ministry of Health & Medical Services
88 Amy Street, Toorak, Suva, Fiji.
P.O.Box 2223, Government Buildings, Suva.

Or hand delivered to:

The Permanent Secretary for Health & Medical Services
Ministry of Health & Medical Services
88 Amy Street, Toorak, Suva, Fiji.
P.O.Box 2223, Government Buildings, Suva.

Or emailed to: muniamma.gounder@health.gov.fj

Susan Kiran
Acting Permanent Secretary Health and Medical Services