

MINISTRY OF HEALTH & MEDICAL SERVICES

The core function of the Ministry of Health & Medical Services is to provide high quality healthcare through capable governance and systems to the people of Fiji. The Ministry is committed to improve primary, secondary and tertiary healthcare.

We invite applications for the following:

1. Re-advertised positions. Applicants who had earlier applied need not re-apply.

Vacancy No	Position title	Salary Band Salary Range	# Positions
MOHMSP 27/18	Principal Pharmacist - Project Officer Fiji Pharmaceuticals & Biomedical Services	Band I (\$43,296.63 - \$55,508.50)	1
MOHMS 821/18	Dental Chairside Assistant	Band B (\$5.37 - \$6.89/hr)	2
MOHMS 822/18	Dental Officer	Band H (\$34,760.31 - \$44,564.50)	33
MOHMS 823/18	Dental Therapist	Band G (\$28,605.45 - \$38,140.60)	51
MOHMS 824/18	Dietician	Band E (\$19,041.75 - \$24,412.50)	11
MOHMS 825/18	Divisional Dental Officer	Band K (\$59,945.18 - \$76,852.80)	2
MOHMS 826/18	Divisional Health Inspector	Band J (\$51,132.98 - \$65,555.10)	3
MOHMS 827/18	Instructor Dental Therapist	Band H (\$34,760.31 - \$44,564.50)	11
MOHMS 828/18	Pharmacy Assistant	Band E (\$19,041.75 - \$24,412.50)	1
MOHMS 829/18	Physiotherapist	Band G (\$28,605.45 - \$38,140.60)	11
MOHMS 830/18	Principal Pharmacist – Medicines Evaluation	Band I (\$43,296.63 - \$55,508.50)	1
MOHMS 831/18	Senior Pharmacy Technician	Band F (\$22,528.74 - \$28,883.00)	11
MOHMS 832/18	Senior Assistant Health Inspector	Band E (\$19,041.75 - \$24,412.50)	16
MOHMS 833/18	Senior Dental Offer	Band I (\$43,296.63 - \$55,508.50)	13
MOHMS 834/18	Senior Dietician	Band H (\$34,760.31 - \$44,564.50)	3
MOHMS 835/18	Senior Medical Imaging Technologist	Band I (\$43,296.63 - \$55,508.50)	1
MOHMS 836/18	Storeman	Band C (\$12,081.69 - \$15,489.35)	2
MOHMS 837/18	Stores Officer	Band E (\$19,041.75 - \$24,412.50)	5
MOHMS 838/18	Sub Divisional Health Inspector	Band F (\$22,528.74 - \$28,883.00)	3
MOHMS 839/18	Superintendent Medical Imaging Technologist	Band J (\$51,132.98 - \$65,555.10)	2
MOHMS 840/18	Supervising Dietician	Band F (\$22,528.74 - \$28,883.00)	26
MOHMS 841/18	Supervising Pharmacy Technician	Band G (\$28,605.45 - \$38,140.60)	9
MOHMS 842/18	Supervisor Computed Tomography/Angio/Magnetic Resonance Imaging	Band I (\$43,296.63 - \$55,508.50)	1

MOHMS 843/18	Supervisor General/Ultrasound/Special	Band I (\$43,296.63 - \$55,508.50)	1
MOHMS 844/18	Supervisor Medical Imaging Technologist	Band I (\$43,296.63 - \$55,508.50)	2

2. Newly advertised positions

MOHMS 845/18	Senior Policy Officers	Band G (\$28,605.45 - \$38,140.60)	1
MOHMS 846/18	Senior Planning Officer	Band G (\$28,605.45 - \$38,140.60)	!

We also invite applications for the *Additional performance payments may be available for our highest performers, in accordance with the Public Service Commission guidelines.

Duty Station: Several

The appointment process for these positions will be in accordance with the Public Service Commission Open Merit Recruitment and Selection Guideline. A full application package, including the Role Description for each position is available from the Ministry of Health & Medical Services Website, www.health.gov.fj. All applicants are encouraged to obtain this information to assist with your written application.

Application Process

Applicants are to note the following when applying.

1. You must personally complete the application form and sign the Declaration at the end of the form. The application form can be downloaded from the Ministry of Health Website, [http://www.health.gov.fj/PDFs/Application Form MOHMS FILLABLE 3.pdf](http://www.health.gov.fj/PDFs/Application%20Form%20MOHMS%20FILLABLE%203.pdf)
2. Ensure that your first name, last name and date of birth are the same as those on your identity documents
3. All communication regarding your application will be via email. Ensure that you provide a **valid email address** and that you check this email regularly for communication regarding your application.
4. As part of your application, please submit
 - a. A completed and signed application form;
 - b. Current CV outlining your qualifications and experience;
 - c. For clinical/technical positions only (whenever applicable): a certified copy of your registration and/or valid practicing license; and certified copies of your qualifications.
5. Applicants for employment in the Ministry of Health & Medical Services must be of good character, with a background that demonstrates their commitment to the Civil Service Values contained in the Fijian Constitution. Applicants must also be Fijian Citizens, under age 55, in sound health, with a clear police record. The selected applicant will be required to provide a medical certificate and police clearance prior to take up of duty.
6. The Ministry is an Equal Employment Opportunity employer. Applications are encouraged from all eligible, qualified applicants. All applicants must address the specific knowledge, experience, skills and abilities required of the job, as this criteria will be considered in assessing the relative suitability of applicants.

Submission

Applications for the:

1. The re-advertised positions must be submitted by 4.00pm, Friday, 28 September 2018,
2. The newly advertised positions must be submitted by 4.00pm, Friday, 5 October 2018.

Applicants are encouraged to submit their **application by email** to recruitment@health.gov.fj

Or

Applications by Post Permanent Secretary Ministry Of Health & Medical Services P O Box 2223, Gov't Bldg, Suva	Applications Delivered "DROP MOHMS JOB APPLICATION BOX" Reception Desk, Ground Floor, Dinem House, 88 Amy Street, Suva, Fiji
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Note: Late applications will not be accepted

For further information please go to the Ministry website, www.health.gov.fj