

## MOHMS 972/2018: LAUNDRY HAND

<b>Role:</b>	Laundry Hand
<b>Salary Band:</b>	Band A
<b>Salary:</b>	\$4.60 - \$5.90 per hour
<b>Duty Station:</b>	Lautoka Hospital
<b>Unit/Division:</b>	Lautoka Hospital
<b>Reports to:</b>	Laundry In Charge
<b>Subordinates:</b>	Nil

### The Position

The position is responsible in the timely provision of laundry services at Lautoka Hospital.

### Key Result Areas

1. Ensure timely provision of laundry services within agreed timeframes and adhering to relevant policies and guidelines.
2. Actively contribute to the hospital and/or corporate requirements.

### Key Performance Indicators

1. All laundry services are delivered within agreed timeframes.
2. Participate in all hospitals corporate activities

### Selection Criteria

#### The Person

In addition to the completion of Secondary School or similar, the following Knowledge, Experience, Skills and Abilities are required to successfully undertake this role:

#### Knowledge and Experience

1. Similar work experience
2. Knowledge of laundry machines and its usage
3. Knowledge of infection control guidelines
4. Basic knowledge of Occupational Health & Safety

#### Skills and Abilities

1. Ability to communicate effectively both written and verbal
  2. Demonstrate ability to work under minimal supervision
  3. Effective verbal and written communication skill
  4. Effective time management skills
  5. Customer focussed approach with commitment to supporting the operational goals of the ministry
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3. Ability to maintain confidentiality and work collaboratively to achieving goals
4. Ability to lift/push heavy loads, stand long hours and work overtime
5. Good time management skills