



MINISTRY OF HEALTH AND MEDICAL SERVICES

The core function of the Ministry of Health & Medical Services is to provide high quality healthcare through capable governance and systems to the people of Fiji. The Ministry is committed to improve primary, secondary and tertiary healthcare.

We invite applications for the following:

Vacancy No	Position title	Salary Band Salary Range	# Positions
<u>NEWLY ADVERTISED</u>			
MOHMS 41/2019	Principal Supplies Officer, FPBS	Band H (\$34,760.31 - \$44,564.50)	1
MOHMS 42/2019	Senior Health Inspector, Food Unit	Band H (\$34,760.31 - \$44,564.50)	1
MOHMS 43/2019	Senior Health Inspector, Pollution Control & Waste Management Vector Quarantine Burial and Cremation	Band H (\$34,760.31 - \$44,564.50)	1
MOHMS 44/2019	Senior Health Inspector, Vector Quarantine Burial and Cremation	Band H (\$34,760.31 - \$44,564.50)	1
MOHMS 45/2019	Medical Imaging Technologist High Grade General, CWM Hospital	Band H (\$34,760.31 - \$44,564.50)	1
MOHMS 46/2019	Health Inspector Higher Grade, Development Control, Namosi House	Band G (\$28,605.45 - \$38,140.60)	1
MOHMS 47/2019	Health Inspector Higher Grade, Vector Surveillance and Control	Band G (\$28,605.45 - \$38,140.60)	1
MOHMS 48/2019	Technical Officer Higher Grade, Public Health Microbiology (FCCDC)	Band G (\$28,605.45 - \$38,140.60)	1
MOHMS 49/2019	Medical Imaging Technologist, Wainibokasi Hospital	Band F (22,528.74 - \$28,883.00)	1
MOHMS 50/2019	Administrative Officer, Labasa Hospital	Band F (22,528.74 - \$28,883.00)	1
MOHMS 51/2019	Health Inspector, Labasa/Savusavu/Nadi Airport/Sigatoka/Tavua/Nadi/Ba/Suva/Navua	Band F (22,528.74 - \$28,883.00)	9
MOHMS 52/2019	Technical Officer Laboratory, CWMH/FCCDC/Lautoka Hospital	Band E (\$19,041.75 - \$24,412.50)	12
MOHMS 53/2019	Senior Assistant Health Inspector Waiyevo Hospital/Lakeba/Kadavu/Suva Health Office/Korovou/Vunidawa/Nausori/Navua/Vector Yard/Rakiraki/Tavua/Ba/Lautoka Yasawa/Nadi Rural/Nadi Airport/Sigatoka/Food Unit	Band E (\$19,041.75 - \$24,412.50)	40
MOHMS 54/2019	Laboratory Assistant, CWM Hospital & Taveuni Hospital	Band D (\$14,428.13 - \$18,497.60)	2
MOHMS 55/2019	Phlebotomist, CWM Hospital/Lautoka Hospital/Savusavu Hospital/Wainibokasi Hospital	Band C (\$12,081.69 - \$15,489.35)	5
<u>PROJECT POSITIONS</u>			
MOHMSP 06/2019	National Manager Blood & Ambulance Services , HQ	Band I (43,296.63 - \$55,508.50)	1

MOHMSP 07/2019	Programme Officer, Cervical Cancer Program[Family Health Unit]	Band H (\$34,760.31- \$44,564.50)	1
MOHMSP 08/2019	Programme Officer, Maternal Newborn & Reproductive Health [Family Health Unit]	Band H (\$34,760.31- \$44,564.50)	1
MOHMSP 09/2019	Programme Officer, Child Health [Family Health Unit]	Band H (\$34,760.31- \$44,564.50)	1
MOHMSP 10/2019	Programme Officer, Expanded Programme on Immunization [Family Health Unit]	Band H (\$34,760.31- \$44,564.50)	1
MOHMSP 11/2019	National Program HIC, Adolescent & Sexual Health [Family Health Unit]	Band H (\$34,760.31- \$44,564.50)	1
MOHMSP 12/2019	Senior Health Inspector, Wash	Band H (\$34,760.31- \$44,564.50)	1
MOHMSP 13/2019	Quality Assurance /Vaccine Preventable Diseases Scientific Officer [FCCDC]	Band H (\$34,760.31- \$44,564.50)	1
MOHMSP 14/2019	National Surveillance Response Officer, Fiji Centre for Communicable Diseases Control	Band G (\$28,605.45 - \$38,140.60)	1
MOHMSP 15/2019	Divisional Manager Blood Services, Central/Eastern & Northern	Band G (\$28,605.45 - \$38,140.60)	3
MOHMSP 16/2019	Peer Educator, Youth & Adolescent Health Services [Family Health Unit]	Band F (22,528.74 - \$28,883.00)	22
MOHMSP 17/2019	Tobacco Control Enforcement Officer, HQ/Suva/Lautoka & Labasa	Band F (22,528.74 - \$28,883.00)	3
MOHMSP 18/2019	Divisional Surveillance Response Officer, Central/Eastern/Northern/Western	Band E (\$19,041.75 - \$24,412.50)	4
MOHMSP 19/2019	Vaccine Preventable Diseases Surveillance and Response Officer [FCCDC]	Band E (\$19,041.75 - \$24,412.50)	1
MOHMSP 20/2019	Nurse Blood Services, Central Eastern/Western/Northern	Band E (\$19,041.75 - \$24,412.50)	3
MOHMSP 21/2019	Senior Assistant Health Inspector, Food Unit	Band E (\$19,041.75 - \$24,412.50)	1
MOHMSP 22/2019	Assistant Tobacco Control Enforcement Officer, HQ/Suva/Lautoka/Labasa	Band E (\$19,041.75 - \$24,412.50)	9
MOHMSP 23/2019	Recruitment Officer, Blood Donors, Central Eastern, Northern Western	Band E (\$19,041.75 - \$24,412.50)	3

The appointment process for these positions will be in accordance with the Public Service Commission Open Merit Recruitment and Selection Guideline. A full application package, including the Role Description for each position is available from the Ministry of Health & Medical Services Website, www.health.gov.fj. All applicants are encouraged to obtain this information to assist with your written application.

Application Process

Applicants are to note the following when applying.

1. You must personally complete the application form and sign the Declaration at the end of the form. The application form can be downloaded from the Ministry of Health Website, <http://www.health.gov.fj/PDFs/Application Form MOHMS FILLABLE 3.pdf>
2. Ensure that your first name, last name and date of birth are the same as those on your identity documents
3. All communication regarding your application will be via email. Ensure that you provide a **valid email address** and that you check this email regularly for communication regarding your application.

4. As part of your application, please submit
 - a. A completed and signed application form;
 - b. Current CV outlining your qualifications and experience;
 - c. For clinical/technical positions only (whenever applicable): a certified copy of your registration and/or valid practicing license;
 - d. copies of your qualifications.
5. Applicants for employment in the Ministry of Health & Medical Services must be of good character, with a background that demonstrates their commitment to the Civil Service Values contained in the Fijian Constitution. Applicants must also be Fijian Citizens, under age 55, in sound health, with a clear police record. The selected applicant will be required to provide a medical certificate and police clearance prior to take up of duty.
6. The Ministry is an Equal Employment Opportunity employer. Applications are encouraged from all eligible, qualified applicants. All applicants must address the specific knowledge, experience, skills and abilities required of the job, as this criteria will be considered in assessing the relative suitability of applicants.

Submission

Applications must be submitted by 4.30pm MONDAY, February 4th, 2019.

Applicants are encouraged to submit their **application by email** to recruitment@health.gov.fj

Or

Applications by Post Permanent Secretary Ministry Of Health & Medical Services P O Box 2223, Gov't Bldg, Suva	Applications Delivered “DROP MOHMS JOB APPLICATION BOX” Reception Desk, Ground Floor, Dinem House, 88 Amy Street, Suva, Fiji
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