



MINISTRY OF HEALTH AND MEDICAL SERVICES

The core function of the Ministry of Health & Medical Services is to provide high quality healthcare through capable governance and systems to the people of Fiji.

We invite applications for the following:

Vacancy No.	Position Title	Stations	No of Positions	Salary Band Salary Range	Duration (years)
NEWLY ADVERTISED POSITION					
MOHMS 339/2020	Laboratory Technician	Several	Several	Band E - \$19,041.75 - \$24,412.50	5
MOHMS 340/2020	Nurse Practitioner	Ono-i-Lau Health Centre	1	Band I - \$43,296.63 - \$55,508.50	5

MOHMS 331/2020	Sub-Divisional Manager Nursing	Wainibokasi Hospital	1	H (\$34,760.31 - \$44,564.50)	5
MOHMS 332/2020	Team Leader	Vunisea Hospital	1	G (\$28,605.45 - \$38,140.60)	5

MOHMS 331/2020 and 332/2020 will be opened again for one more week and will close on 26/10/2020.

MEDICAL OFFICERS RE-ADVERTISEMENT					
Vacancy No.	Position Title	Station	Salary Band Salary	Duration (years)	No. of Positions
MOHMS-MD 20/2020	Consultant Ophthalmology	Labasa Hospital	Band M Step 5 MOCA C: Base: 103,445.90 + On Call Allowance: 5,172.30 + Environmental Allowance 15,516.89 = F\$124,135.08	5	1
MOHMS-MD 21/2020	Principal Medical Officer – Ophthalmology	Labasa Hospital	Band J Step 7 MOCA C: Base: 83,254.98 + On Call Allowance: 4,162.75 + Environmental Allowance 12,488.25 = F\$99,905.98	5	1
MOHMS-MD 22/2020	Principal Medical Officer – Anaesthesia	CWM Hospital	Band J Step 7 MOCA A: Base: 83,254.98 + On Call Allowance: 20,813.75 + Environmental Allowance 12,488.25 = F\$116,556.97	5	3
MOHMS-MD 23/2020	Senior Medical Officer – Obstetrics & Gynaecology	Lautoka Hospital	Band I Step 5 MOCA A: Base: 59,394.10 + On Call Allowance: 14,848.53 + Environmental Allowance 8,909.12 = F\$83,151.74	5	1
MOHMS-MD 24/2020	Senior Medical Officer - Anaesthesia	Lautoka Hospital	Band I Step 5 MOCA A: Base: 59,394.10 + On Call Allowance: 14,848.53 + Environmental Allowance 8,909.12 = F\$83,151.74	5	1
MOHMS-MD 25/2020	Senior Medical Officer – Pathology	Lautoka Hospital	Band I Step 5 MOCA B: Base: 59,394.10 + On Call Allowance: 8,909.12 +	5	2

			Environmental Allowance 8,909.12 = F\$77,212.33		
MOHMS-MD 26/2020	Senior Medical Officer	St. Giles Hospital	Band I Step 5 MOCA B: Base: 59,394.10 + On Call Allowance: 8,909.12 + Environmental Allowance 8,909.12 = F\$77,212.33	5	1

The appointment process for these positions will be in accordance with the Fijian Civil Service Open Merit Recruitment and Selection guideline. A full application package, including the Role Description for the positions is available from the Ministry of Health & Medical Services Website, www.health.gov.fj. All applicants are encouraged to obtain this information to assist with their written applications.

Application Process

The following are to be noted when applying:

1. Applicant must personally complete the application form and sign the Declaration at the end of the form. The application form can be downloaded from the Ministry of Health Website, <http://www.health.gov.fj/wp-content/uploads/2019/08/Application-Form-MOHMS-FILLABLE-excluding-Medical-Officers.doc>
<http://www.health.gov.fj/wp-content/uploads/2019/08/Application-Form-MOHMS-Medical-Officers-Fillable.docx>
2. Applicant must ensure that first name, last name and date of birth are the same as those on the identity documents.
3. All communication regarding the application will be via email and the applicant is to ensure that a **valid email address is provided** for communication purposes.
4. Applicant **MUST** submit the following:
 - a. A completed and signed application form with a covering letter of no more than three [3] pages which explains how you meet each of the Knowledge & Experience/Skills & Abilities [KESA] or Selection Criteria;
 - b. Current CV outlining qualifications and experience;
 - c. For clinical/technical positions only (whenever applicable), submit a certified copy of registration and/or valid practicing license; and
 - d. Copies of qualifications.
5. Applicants must declare whether they have been the subject of an investigation or disciplinary action, if so, to provide details.
6. Candidates who do not submit the required information and documentation **MAY** not be considered.

Submission

Applications must be submitted **by 4.30pm Monday, 02nd November, 2020.**

LATE APPLICATIONS WILL NOT BE CONSIDERED

APPLICANTS ARE TO EMAIL THEIR APPLICATIONS TO recruitment@health.gov.fj