



MINISTRY OF HEALTH AND MEDICAL SERVICES

The core function of the Ministry of Health & Medical Services is to provide high quality healthcare through capable governance and systems to the people of Fiji.

We invite applications for the following:

Vacancy No.	Position Title	Stations	Salary Band Salary Range	Duration (years)	No of Positions
NEWLY ADVERTISED POSITION					
MOHMS 363/2020	Chief Pharmacist	Fiji Pharmaceutical and Biomedical Services	L (\$67,830.20 - \$86,961.80) per annum	5	1
MOHMS 364/2020	Principal Pharmacy Officer	Fiji Pharmaceutical and Biomedical Services	I (\$43,296.63 - \$55,508.50) per annum	5	1
MOHMS 365/2020	Storeman	CWM Hospital	C (\$12,081.69 - \$15,489.35) per annum	3	1

MEDICAL OFFICERS NEW ADVERTISEMENT					
Vacancy No.	Position Title	Station	Salary Band Salary	Duration (years)	No. of Positions
MOHMS-MD 43/2020	Principal Medical Officer	Savusavu Hospital	Band J Step 7 MOCA B: Base: 83,254.98 + On Call Allowance: 12,488.25 + Environmental Allowance 12,488.25 = F\$108,231.47	5	1

Vacancy No.	Position Title	Stations	Salary Band Salary Range	Duration (years)	No of Positions
NEWLY ADVERTISED PROJECT POSITION					
MOHMSP 18/2020	Product Manager – PATISPlus	Headquarters	H (\$34,760.31 - \$44,564.50) per annum	3	1
MOHMSP 19/2020	Project Officer – PATISPlus	Headquarters	E (\$19,041.75 - \$24,412.60) per annum	3	1

The appointment process for these positions will be in accordance with the Fijian Civil Service Open Merit Recruitment and Selection guideline. A full application package, including the Role Description for the positions is available from the Ministry of Health & Medical Services Website, www.health.gov.fj. All applicants are encouraged to obtain this information to assist with their written applications.

Application Process

The following are to be noted when applying:

1. Applicant must personally complete the application form and sign the Declaration at the end of the form. The application form can be downloaded from the Ministry of Health Website,

<http://www.health.gov.fj/wp-content/uploads/2019/08/Application-Form-MOHMS-FILLABLE-excluding-Medical-Officers.doc>

<http://www.health.gov.fj/wp-content/uploads/2019/08/Application-Form-MOHMS-Medical-Officers-Fillable.docx>

2. Applicant must ensure that first name, last name and date of birth are the same as those on the identity documents.
3. All communication regarding the application will be via email and the applicant is to ensure that a **valid email address is provided** for communication purposes.
4. Applicant **MUST** submit the following:
 - a. A completed and signed application form with a covering letter of no more than three [3] pages which explains how you meet each of the Knowledge & Experience/Skills & Abilities [KESA] or Selection Criteria;
 - b. Current CV outlining qualifications and experience;
 - c. For clinical/technical positions only (whenever applicable), submit a certified copy of registration and/or valid practicing license; and
 - d. Copies of qualifications.
5. Applicants must declare whether they have been the subject of an investigation or disciplinary action, if so, to provide details.
6. Candidates who do not submit the required information and documentation **WILL** not be considered.

Submission

Applications must be submitted **by 4.00pm Friday 04th December, 2020.**

LATE APPLICATIONS WILL NOT BE CONSIDERED

APPLICANTS ARE TO EMAIL THEIR APPLICATIONS TO recruitment@health.gov.fj

WITHDRAWAL OF VACANCIES				
Vacancy No	Position Location	Salary Band	Date Advertised	Remarks
MOHMS 355/2020	Sub Divisional Nurse Manager – Lomaloma Hospital	H	14/11/2020	Already filled