



MINISTRY OF HEALTH AND MEDICAL SERVICES

The core function of the Ministry of Health & Medical Services is to provide high quality healthcare through capable governance and systems to the people of Fiji.

We invite applications for the following vacancies:

Vacancy No.	Position Title	Stations	Salary Band Salary Range	Duration (years)	No of Positions
NEWLY ADVERTISED POSITION					
MOHMS 108/2021	Sub Divisional Manager Nursing	Nakasi Health Centre, Savusavu Health Centre [Naqelekula]	H (\$34,760.31 - \$44,564.50) per annum	5 years	2
MOHMS 109/2021	Junior Physiotherapist	Ba Mission Hospital	F (\$22,528.74 - \$28,883.00) per annum	5 years	1
MOHMS 110/2021	Supervisor Medical Imaging Technologist	CWM Hospital	I (\$43,296.63 – \$55,508.50) per annum	5 years	1
MOHMS 111/2021	Technical Officer Higher Grade [Lab]	Labasa Hospital	H (\$34,760.31 - \$44,564.50) per annum	5 years	1
MOHMS 112/2021	Supervisor Dietician	Keiyasi Hospital, Levuka Hospital, Lomaloma Hospital, Nabouwalu Hospital, Nausori Health Centre, Navua Hospital, Savusavu Hospital	F (\$22,528.74 - \$28,883.00) per annum	5 years	Several
MOHMS 113/2021	Community Rehabilitation Assistant - Project	Korovou Hospital, Namaka Health Centre, Nausori Health Centre, Rakiraki Health Centre, Savusavu Health Centre [Naqelekula], Tamavua Twomey Hospital, Tavua Health Centre	D (\$14,428.13 - \$18,497.60) per annum	3 years	Several
MOHMS 114/2021	Dental Technician	Labasa Hospital	F (\$22,528.74 - \$28,883.00) per annum	5 years	1

The appointment process for these positions will be in accordance with the Fijian Civil Service Open Merit Recruitment and Selection guideline. A full application package, including the Role Description for the positions is available from the Ministry of Health & Medical Services Website, www.health.gov.fj. All applicants are encouraged to obtain this information to assist with their written applications.

Application Process

The following are to be noted when applying:

1. Applicant must personally complete the application form and sign the Declaration at the end of the form. The application form can be downloaded from the Ministry of Health Website,

<http://www.health.gov.fj/wp-content/uploads/2019/08/Application-Form-MOHMS-FILLABLE-excluding-Medical-Officers.doc>

<http://www.health.gov.fj/wp-content/uploads/2019/08/Application-Form-MOHMS-Medical-Officers-Fillable.docx>

2. Applicant must ensure that first name, last name and date of birth are the same as those on the identity documents.
3. All communication regarding the application will be via email and the applicant is to ensure that a **valid email address is provided** for communication purposes.
4. Applicant **MUST** submit the following:
 - a. A completed and signed application form with a covering letter of no more than three [3] pages which explains how you meet each of the Knowledge & Experience/Skills & Abilities [KESA] or Selection Criteria;
 - b. Current CV outlining qualifications and experience;
 - c. For clinical/technical positions only (whenever applicable), submit a certified copy of registration and/or valid practicing license; and
 - d. Copies of qualifications.
5. Applicants must declare whether they have been the subject of an investigation or disciplinary action, if so, to provide details.
6. Candidates who do not submit the required information and documentation **WILL** not be considered.

Submission

Applications must be submitted **by 4.00pm Friday 2nd April 2021.**

LATE APPLICATIONS WILL NOT BE CONSIDERED

HARDCOPY OF APPLICATIONS WILL NOT BE ACCEPTED

APPLICANTS ARE TO EMAIL THEIR APPLICATIONS TO recruitment@health.gov.fj