



MINISTRY OF HEALTH AND MEDICAL SERVICES

The core function of the Ministry of Health & Medical Services is to provide high quality healthcare through capable governance and systems to the people of Fiji.

We invite applications for the following vacancies:

Vacancy No.	Position Title	Stations	Salary Band Salary Range	Duration (years)	No of Positions
NEWLY ADVERTISED POSITION					
MOHMS 115/2021	Medical Orderly	St Giles Hospital, Lautoka Hospital, Labasa Hospital	C (\$12,081.69 - \$15,489.35) per annum	5 years	Several
MOHMS 116/2021	Nurse Practitioner	Vunisea Hospital, Matuku Health Centre, Rotuma Hospital, CWM Hospital, Namuamua Health Centre, Galoa Nursing Station, Naboubuco Nursing Station	I (\$43, 296.63 – 55,508.50) per annum	5 years	8
MOHMS 117/2021	Midwife	Lakeba Hospital, Vunisea Hospital, Vunidawa Hospital, Korovou Hospital, CWM Hospital, Lautoka Hospital	G (\$28,605.45 – \$38,140.60) per annum	5 years	Several
MOHMS 118/2021	Nurse Unit Manager	Lautoka Hospital	H (\$34,760.31 - \$44,564.50) per annum	5 years	8
MOHMS 119/2021	Consultant Psychiatrist (National Advisor Mental Health)	St Giles Hospital	MOCA C: Base: 103,445.90 + On Call Allowance: 5,172.30 + Environmental Allowance 15,516.89 = F\$124,135.08	5 years	1
MOHMS 120/2021	Superintendent Physiotherapist	CWM Hospital	I (\$43, 296.63 – 55,508.50) per annum	5 years	1
MOHMS 121/2021	Senior Dental Officer	Ba Mission Hospital	I (\$43, 296.63 – 55,508.50) per annum	5 years	2
MOHMS 122/2021	Medical Imaging Technologist	CWM Hospital, Labasa Hospital, Rotuma Hospital	F (\$22,528.74 - \$28,883.00) per annum	5 years	Several
MOHMS 123/2021	Manager Blood - Project	CWM Hospital	G (\$28,605.45 - \$38,140.60) per annum	3 years	1
MOHMS 124/2021	Tobacco Control Enforcement Officer Project	Namosi House, Northern Health Services, Sigatoka District Hospital, Western Health Services	F (\$22,528.74 - \$28,883.00) per annum	3 years	Several
MOHMS 125/2021	Dental Assistant [Chairside	Lakeba Hospital,	B (\$5.37 - \$6.89) per hour	3 years	2

	Assistant]	Lomaloma Hospital			
MOHMS 126/2021	Cleaner	Keiyasi Health Centre, Nabouwalu Hospital, Savusavu Hospital, Taveuni Hospital, Northern Health Service, St Giles Hospital, Makoi Birthing Unit	A (\$4.60 - \$5.90) per hour	3 years	Several
MOHMS 127/2021	Labourer	Keiyasi Health Centre, Saqani Health Centre, Nabouwalu Hospital, Korotasere Health Centre, Natewa Health Centre, Beqa Health Centre, Samabula Health Centre, Central Health Services, Lagi Health Centre, Ba Mission Hospital, Ba Health Centre, Lautoka Hospital, Sigatoka Hospital	A (\$4.60 - \$5.90) per hour	3 years	Several
MOHMS 128/2021	Laundry Hand	Keiyasi Health Centre, Savusavu Hospital, Nabouwalu, Nadi Hospital, Lautoka Hospital	A (\$4.60 - \$5.90) per hour	3 years	Several
MOHMS 129/2021	Hospital Attendant	CWM Hospital, Savusavu Hospital, Lautoka Hospital, Rotuma Hospital, Labasa Hospital	A (\$4.60 - \$5.90) per hour	3 years	Several
MOHMS 130/2021	Kitchen Hand	CWM Hospital, Ba Mission Hospital	A (\$4.60 - \$5.90) per hour	3 years	Several
MOHMS 131/2021	Cook	Keiyasi Health Centre, CWM Hospital, Savusavu Hospital, Nabouwalu Hospital	B (\$5.37 - \$6.89) per hour	3 years	Several
MOHMS 132/2021	Recorder	Keiyasi Health Centre, Ba Mission Hospital	B (\$5.37 - \$6.89) per hour	3 years	2
MOHMS 133/2021	Ward Assistant	Keiyasi Health Centre	B (\$5.37 - \$6.89) per hour	3 years	2
MOHMS 134/2021	Assistant Seamstress	CWM Hospital, Nabouwalu Hospital, Savusavu Hospital, Nadi Hospital	B (\$5.37 - \$6.89) per hour	3 years	4
MOHMS 135/2021	Driver	Nabouwalu Hospital, Wainunu Health Centre, Lekutu Health Centre, Labasa Hospital, Tukavesi Health Centre, Wainikoro Health Centre, Western	B (\$5.37 - \$6.89) per hour	3 years	Several

		Health Services, Ba Mission Hospital, Lautoka/Yasawa Sub-Divisional Office, Lautoka Hospital			
MOHMS 136/2021	Handyman	Savusavu Hospital, Taveuni Hospital	B (\$5.37 - \$6.89) per hour	3 years	2
MOHMS 137/2021	Electrician	Lautoka Hospital	D (\$7.50 – \$9.61) per hour	3 years	1
MOHMS 138/2021	Carpenter	Lautoka Hospital, CWM Hospital	D (\$7.50 – \$9.61) per hour	3 years	2
MOHMS 139/2021	Orderly	CWM Hospital	A (\$4.60 - \$5.90) per hour	3 years	3
MOHMS 140/2021	Assistant IT	Lautoka Hospital	B (\$5.37 - \$6.89) per hour	3 years	1
MOHMS 141/2021	Refrigeration and Air Condition	Lautoka Hospital	D (\$7.50 – \$9.61) per hour	3 years	1
RE-ADVERTISED POSITIONS					
MOHMS 142/2021	Technician Attendant (CSSD)	Lautoka Hospital, CWM Hospital	B (\$5.37 - \$6.89) per hour	3 years	2
MOHMS 143/2021	Executive Officer Registry	Dinem House, Headquarters	E (\$19,041.75 - \$24,412.50) per annum	3 years	1

The appointment process for these positions will be in accordance with the Fijian Civil Service Open Merit Recruitment and Selection guideline. A full application package, including the Role Description for the positions is available from the Ministry of Health & Medical Services Website, www.health.gov.fj. All applicants are encouraged to obtain this information to assist with their written applications.

Application Process

The following are to be noted when applying:

1. Applicant must personally complete the application form and sign the Declaration at the end of the form. The application form can be downloaded from the Ministry of Health Website, <http://www.health.gov.fj/wp-content/uploads/2019/08/Application-Form-MOHMS-FILLABLE-excluding-Medical-Officers.doc>
<http://www.health.gov.fj/wp-content/uploads/2019/08/Application-Form-MOHMS-Medical-Officers-Fillable.docx>
2. Applicant must ensure that first name, last name and date of birth are the same as those on the identity documents.
3. All communication regarding the application will be via email and the applicant is to ensure that a **valid email address and contact number are provided** for communication purposes.
4. Applicant **MUST** submit the following:
 - a. A completed and signed application form with a covering letter of no more than three [3] pages which explains how you meet each of the Knowledge & Experience/Skills & Abilities [KESA] or Selection Criteria;
 - b. Current CV outlining qualifications and experience;
 - c. For clinical/technical positions only (whenever applicable), submit a certified copy of registration and/or valid practicing license; and
 - d. Copies of qualifications.
5. Applicants must declare whether they have been the subject of an investigation or disciplinary action, if so, to provide details.

6. Candidates who do not submit the required information and documentation will NOT be considered.

Submission

Applications must be submitted by 4.00pm Friday 9th April 2021.

Vacancy MOHMS 143/2021 is a re-advertisement of vacancy MOHMS 341/2020. Applicants who had applied for vacancy MOHMS 341/2020 need not reapply. Applications for re-advertised vacancy MOHMS 143/2021 must be submitted by 4.00pm Friday 2nd April 2021.

LATE APPLICATIONS WILL NOT BE CONSIDERED

HARDCOPY OF APPLICATIONS WILL NOT BE ACCEPTED

APPLICANTS ARE TO EMAIL THEIR APPLICATIONS TO recruitment@health.gov.fj

WITHDRAWAL OF VACANCIES				
Vacancy No.	Position Location	Salary Band / Range	Date Advertised	Remarks
MOHMS 359/2020	Technician Attendant (CSSD) - Lautoka Hospital	B (\$5.37 - \$6.89) per hour	31/10/2020	Change in Role Description