



MINISTRY OF HEALTH AND MEDICAL SERVICES

The core function of the Ministry of Health & Medical Services is to provide high quality healthcare through capable governance and systems to the people of Fiji.

We invite applications for the following vacancies:

Vacancy No.	Position Title	Stations	Salary Band Salary Range	Duration (years)	No of Positions
NEWLY ADVERTISED POSITION					
MOHMS 144/2021	Storeman	Labasa Hospital	C (\$12,081.69 - \$15,489.35) per annum	3 years	1
MOHMS 145/2021	Domestic Officer	Lautoka Hospital	C (\$12,081.69 - \$15,489.35) per annum	3 years	1
MOHMS 146/2021	Foreman	Lautoka Hospital	F (\$22,528.74 - \$28,883.00) per annum	3 years	1
MOHMS 147/2021	Team Leader Public Health	Sigatoka Health Centre, Wainikoro Health Centre	G (\$28,605.45 - \$38,140.60) per annum	5 years	2
MOHMS 148/2021	Team Leader Clinical	Ba Mission Hospital, Taveuni Hospital, Nausori Maternity Hospital, Lautoka Hospital	G (\$28,605.45 - \$38,140.60) per annum	5 years	5
MOHMS 149/2021	Nurse Practitioner	Ba Health Centre	I (\$43,296.636 - \$55,508.50) per annum	5 years	1
MOHMS 150/2021	Midwife	Nadi Hospital, Ra Maternity Hospital, Rakiraki Hospital, Tavua Hospital	G (\$28,605.45 - \$38,140.60) per annum	5 years	4
MOHMS 151/2021	Technician Attendant (X-Ray)	Labasa Hospital	B (\$5.37 – \$6.89) per hour	3 years	1
MOHMS 152/2021	Technician Attendant (Lab)	Labasa Hospital	B (\$5.37 – \$6.89) per hour	3 years	1

The appointment process for these positions will be in accordance with the Fijian Civil Service Open Merit Recruitment and Selection guideline. A full application package, including the Role Description for the positions is available from the Ministry of Health & Medical Services Website, www.health.gov.fj. All applicants are encouraged to obtain this information to assist with their written applications.

Application Process

The following are to be noted when applying:

1. Applicant must personally complete the application form and sign the Declaration at the end of the form. The application form can be downloaded from the Ministry of Health Website, <http://www.health.gov.fj/wp-content/uploads/2019/08/Application-Form-MOHMS-FILLABLE-excluding-Medical-Officers.doc>
<http://www.health.gov.fj/wp-content/uploads/2019/08/Application-Form-MOHMS-Medical-Officers-Fillable.docx>
2. Applicant must ensure that first name, last name and date of birth are the same as those on the identity documents.

3. All communication regarding the application will be via email and the applicant is to ensure that a **valid email address and contact number are provided** for communication purposes.
4. Applicant **MUST** submit the following:
 - a. A completed and signed application form with a covering letter of no more than three [3] pages which explains how you meet each of the Knowledge & Experience/Skills & Abilities [KESA] or Selection Criteria;
 - b. Current CV outlining qualifications and experience;
 - c. For clinical/technical positions only (whenever applicable), submit a certified copy of registration and/or valid practicing license; and
 - d. Copies of qualifications.
5. Applicants must declare whether they have been the subject of an investigation or disciplinary action, if so, to provide details.
6. Candidates who do not submit the required information and documentation will **NOT** be considered.

Submission

Applications must be submitted by 4.00pm Friday 16th April 2021.

LATE APPLICATIONS WILL NOT BE CONSIDERED

HARDCOPY OF APPLICATIONS WILL NOT BE ACCEPTED

APPLICANTS ARE TO EMAIL THEIR APPLICATIONS TO recruitment@health.gov.fj

WITHDRAWAL OF VACANCIES				
Vacancy No.	Position/Location	Salary Band / Range	Date Advertised	Remarks
MOHMS 86/2021	Head of Executive Support Unit, Dinem House Headquarters	J (\$51,132.98 - \$65,555.10) per annum	13/03/2021	Review of Role Description
MOHMS 22/2021	Assistant Health Inspector, Suva Health Office	E (\$19,041.75 – \$24,412.50) per annum	13/03/2021	Filled via Transfer
The vacancies for MOHMS 126/2021 – 135/2021 that had been advertised on 27/03/21 were for several locations however the withdrawal for these vacancies are only for the Northern Health Service locations mentioned below.				
MOHMS 126/2021	Cleaner, Nabouwalu Hospital, Taveuni Hospital, Northern Health Service	A (\$4.60 - \$5.90) per hour	27/03/21	Review of position status
MOHMS 127/2021	Labourer, Saqani Health Centre, Nabouwalu Hospital	A (\$4.60 - \$5.90) per hour	27/03/21	Review of position status
MOHMS 128/2021	Laundry Hand, Savusavu Hospital, Nabouwalu	A (\$4.60 - \$5.90) per hour	27/03/21	Review of position status
MOHMS 129/2021	Hospital Attendant, Savusavu Hospital	A (\$4.60 - \$5.90) per hour	27/03/21	Review of position status
MOHMS 131/2021	Cook, Savusavu Hospital	B (\$5.37 - \$6.89) per hour	27/03/21	Review of position status
MOHMS 134/2021	Assistant Seamstress, Nabouwalu Hospital, Savusavu	B (\$5.37 - \$6.89) per hour	27/03/21	Review of position status

	Hospital,			
MOHMS 135/2021	Driver, Wainunu Health Centre, Lekutu Health Centre	B (\$5.37 - \$6.89) per hour	27/03/21	Review of position status