



MINISTRY OF HEALTH AND MEDICAL SERVICES

The core functions of the Ministry of Health and Medical Services is to provide high quality healthcare through capable governance and systems to the people of Fiji.

WE INVITE APPLICATIONS FOR THE FOLLOWING VACANCIES TO BE EMAILED TO:

recruitmentmohms@gmail.com

NEW ADVERTISEMENT					
Vacancy No.	Position Title	Station	Salary Band/ Range	Duration	No. of Positions
MOHMS 253/2021	Instructor Dental Therapist	Nausori Health Centre	H (\$34,760.31 - \$44,564.50) per annum	5 years	1
MOHMS 254/2021	Team Leader Public Health	Nakasi Health Centre, Vunidawa Hospital	G (\$28,605.45 - \$38,140.60) per annum	5 years	2
MOHMS 255/2021	Team Leader Clinical	Rakiraki Hospital, Tamavua Twomey Hospital, Wainibokasi Hospital	G (\$28,605.45 - \$38,140.60) per annum	5 years	3
MOHMS 256/2021	National Manager Patient Safety and Quality	Dinem House, Headquarters	H (\$34,760.31 - \$44,564.50) per annum	3 years	1
RE-ADVERTISEMENT					
MOHMS 257/2021	Phlebotomist	CWM Hospital	C (\$12,081.69 - \$15,489.35) per annum	5 years	3
MOHMS 258/2021	Manager - National Food and Nutrition Centre	Namosi House, Headquarters	H (\$34,760.31 - \$44,564.50) per annum	5 years	1
MOHMS 259/2021	Senior Nutritionist - National Food and Nutrition Centre	Namosi House, Headquarters	G (\$28,605.45 - \$38,140.60) per annum	3 years	1
MOHMS 260/2021	Supervisor Dietician	Keiyasi Hospital, Nabouwalu Hospital, Nausori Health Centre, Navua Hospital, Savusavu Hospital	F (\$22,528.74 - \$28,883.00) per annum	5 years	5
MOHMS 261/2021	Superintendent Physiotherapist	CWM Hospital	I (\$43,296.63 – 55,508.50) per annum	5 years	1
MOHMS 262/2021	Senior Physiotherapist	CWM Hospital	H (\$34,760.31 - \$44,564.50) per annum	5 years	1
MOHMS 263/2021	Junior Physiotherapist	Ba Mission Hospital	F (\$22,528.74 - \$28,883.00) per annum	5 years	1
MOHMS 264/2021	Storeman	Labasa Hospital	C (\$12,081.69 - \$15,489.35) per annum	3 years	1
MOHMS 265/2021	Manager Clinical Products	Fiji Pharmaceutical & Biomedical Services	F (\$22,528.74 - \$28,883.00) per annum	3 years	1
MOHMS 266/2021	Secretary	Western Health Services	E (\$19,041.75 - \$24,412.50) per annum	3 years	1
MOHMS 267/2021	Team Leader Public Health	Rakiraki Health Centre	G (\$28,605.45 - \$38,140.60) per annum	5 years	1

MOHMS 268/2021	Team Leader Clinical	Operating Theatre, Maternity - Lautoka Hospital	G (\$28,605.45 - \$38,140.60) per annum	5 years	2
MOHMS 269/2021	Cleaner	Keiyasi Health Centre, Makoi Birthing Unit	A (\$4.60 - \$5.90) per hour	3 years	2
MOHMS 270/2021	Labourer	Keiyasi Health Centre, Lautoka Hospital, Sigatoka Hospital	A (\$4.60 - \$5.90) per hour	3 years	3
MOHMS 271/2021	Laundry Hand	Keiyasi Health Centre, Nadi Hospital,	A (\$4.60 - \$5.90) per hour	3 years	2
MOHMS 272/2021	Hospital Attendant	Lautoka Hospital, Labasa Hospital	A (\$4.60 - \$5.90) per hour	3 years	2
MOHMS 273/2021	Kitchen Hand	CWM Hospital	A (\$4.60 - \$5.90) per hour	3 years	Several
MOHMS 274/2021	Cook	Keiyasi Health Centre, CWM Hospital, Nabouwalu Hospital	B (\$5.37 - \$6.89) per hour	3 years	3
MOHMS 275/2021	Recorder	Keiyasi Health Centre, Punjas Health Centre, Sigatoka Health Centre, Tavua Hospital	B (\$5.37 - \$6.89) per hour	3 years	4
MOHMS 276/2021	Assistant Seamstress	CWM Hospital, Nadi Hospital	B (\$5.37 - \$6.89) per hour	3 years	2
MOHMS 277/2021	Driver	Nabouwalu Hospital, Labasa Hospital, Wainikoro Health Centre, Lautoka/Yasawa Sub-Divisional Office, Lautoka Hospital	B (\$5.37 - \$6.89) per hour	3 years	5
MOHMS 278/2021	Mechanic	Dinem House Headquarters	D (\$7.50 - \$9.61) per hour	3 years	2

WE INVITE APPLICATIONS FOR THE FOLLOWING VACANCIES TO BE EMAILED TO:
torika.vuniwai@health.gov.fj

APPLICANTS WHO HAD APPLIED EARLIER FOR VACANCIES MOHMS 65/2021 – 78/2021 NEED NOT RE-APPLY FOR RE-ADVERTISED VACANCIES MOHMS 279/2021 – 291/2021

RE-ADVERTISEMENT					
Vacancy No.	Position Title	Station	Salary Band/ Range	Duration	No. of Positions
MOHMS 279/2021	Team Leader	Nausori Health Centre	G (\$28,605.45 - \$38,140.60) per annum	5 years	1
MOHMS 280/2021	Sub Divisional Manager Nursing	Valelevu Health Centre, Navua Hospital	H (\$34,760.31 - \$44,564.50) per annum	5 years	2
MOHMS 281/2021	Administrative Office - Human Resource	Central Health Services	F (\$22,528.74 - \$28,883.00) per annum	3 years	1
MOHMS 282/2021	Administrative Office - Asset Management Unit	Central Health Services	F (\$22,528.74 - \$28,883.00) per annum	3 years	1
MOHMS 283/2021	Storeman	Central Health Services	C (\$12,081.69 - \$15,489.35) per annum	3 years	1

MOHMS 284/2021	Ward Assistant	Nausori Health Centre, Wainibokasi Hospital, Navua Hospital (2)	B (\$5.37 - \$6.89) per hour	3 years	4
MOHMS 285/2021	Telephone Operator	Suva Health Office	B (\$5.37 - \$6.89) per hour	3 years	1
MOHMS 286/2021	Recorder	Nuffield Health Centre, Wainibokasi Hospital, Vunidawa Hospital (2), Central Health Services, Nakasi Health Centre, Nausori Maternity Hospital	B (\$5.37 - \$6.89) per hour	3 years	7
MOHMS 287/2021	Plumber	Central Health Services	D (\$7.50 - \$9.61) per hour	3 years	1
MOHMS 288/2021	Kitchen Hand	Nausori Maternity Hospital	A (\$4.60 - \$5.90) per hour	3 years	1
MOHMS 289/2021	Driver	Suva Health Office (2), Wainibokasi Hospital, Valelevu Health Centre (2)	B (\$5.37 - \$6.89) per hour	3 years	5
MOHMS 290/2021	Cleaner	Korovou Hospital, Wainibokasi Hospital (3), Nausori Health Centre	A (\$4.60 - \$5.90) per hour	3 years	5
MOHMS 291/2021	Carpenter	Central Health Services	D (\$7.50 - \$9.61) per hour	3 years	1

The appointment process for these positions will be in accordance with the Fijian Civil Service Open Merit Recruitment and Selection guideline. A full application package, including the Role Description (RD) for the positions is available from the Ministry of Health & Medical Services Website, www.health.gov.fj. All applicants are encouraged to obtain this information to assist with their written applications.

Application Process

The following are to be noted when applying:

1. Applicant must personally complete the application form and sign the Declaration at the end of the form. The application form can be downloaded from the Ministry of Health & Medical Services Website, <http://www.health.gov.fj/wp-content/uploads/2019/08/Application-Form-MOHMS-FILLABLE-excluding-Medical-Officers.doc> (**Non-Medical Officers application form**)

<http://www.health.gov.fj/wp-content/uploads/2019/08/Application-Form-MOHMS-Medical-Officers-Fillable.docx> (**Medical Officers application form**)
2. Applicant must ensure that first name, last name and date of birth are the same as those on the identity documents.
3. All communications regarding the application will be via email and the applicant is to ensure that a **valid email address is provided** for communication purposes.
4. Application **MUST** submit the following:
 - a. A completed and signed application form with a covering letter of no more than three [3] pages which explains how you meet each of the Knowledge & Experience/Skills & Abilities [KESA] or Selection Criteria;
 - b. Current CV outlining qualifications and experiences;
 - c. For clinical/technical positions only (whenever applicable), submit a certified copy or registration and/or valid practicing license; and
 - d. Certified copies of qualifications.
5. Applicants must declare whether they have been the subject of an investigation or disciplinary action, if so, to provide details.

6. Applicants who do not submit the required information and documentation **WILL NOT** be considered.

Submission

APPLICATIONS MUST BE SUBMITTED BY 4:00PM FRIDAY 3RD SEPTEMBER, 2021.

LATE APPLICATIONS WILL NOT BE CONSIDERED

WITHDRAWAL OF VACANCIES			
Vacancy No.	Position Title / Station	Date Advertised	No of Posts
MOHMS 157/2020	Clerical Officer – AMU / Northern Health Services	18/04/2020	1
MOHMS 167/2020	Foreman / CWM Hospital	02/05/2020	1
MOHMS 177/2020	Clerical Officer / Savusavu Hospital	02/05/2020	1
MOHMS 197/2020	Domestic Officer / Lautoka Hospital	09/05/2020	1
MOHMS 244/2020	Domestic Officer / Ba Mission Hospital	20/06/2020	1
MOHMS 256/2020	Secretary / Western Health Services	25/07/2020	1
MOHMS 16/2021	Assistant Carpenter / Labasa Hospital	23/01/2021	1
MOHMS 30/2021	Phlebotomist / CWM Hospital	13/02/2021	3
MOHMS 31/2021	Phlebotomist / Lautoka Hospital	13/02/2021	1
MOHMS 55/2021	Electrician / CWM Hospital	27/02/2021	1
MOHMS 56/2021	Cleaner / Taveuni Hospital	27/02/2021	1
MOHMS 61/2021	Manager - National Food and Nutrition Centre / Namosi House	06/03/2021	1
MOHMS 62/2021	Senior Nutritionist - National Food and Nutrition Centre / Namosi House	06/03/2021	1
MOHMS 65/2021	Team Leader / Nausori Health Centre	13/03/2021	1
MOHMS 66/2021	Administrative Office / Human Resource - CHS	13/03/2021	1
MOHMS 67/2021	Administrative Office / Asset Management Unit - CHS	13/03/2021	1
MOHMS 68/2021	Storeman / CHS	13/03/2021	1
MOHMS 69/2021	Ward Assistant / Nausori HC, Wainibokasi Hspt, Navua Hspt, Nausori Maternity Hspt - CHS	13/03/2021	5

MOHMS 70/2021	Trade Assistant [A] / CHS	13/03/2021	1
MOHMS 71/2021	Telephone Operator / Suva Health Office	13/03/2021	1
MOHMS 72/2021	Recorder / Nuffield HC, Wainibokasi Hspt, Vunidawa Hspt (2), CHS, Nakasi HC, Nausori Maternity Hspt	13/03/2021	7
MOHMS 73/2021	Plumber / CHS	13/03/2021	1
MOHMS 74/2021	Kitchen Hand / Nausori Maternity Hspt	13/03/2021	1
MOHMS 75/2021	Driver / Suva HO (2), Wainibokasi Hspt, Valelevu HC (2)	13/03/2021	5
MOHMS 76/2021	Cleaner / Korovou Hspt, Nakasi HC, Oxfam Clinic - Wellness Centre for Women, Wainibokasi Hspt (3), Nausori HC	13/03/2021	7
MOHMS 77/2021	Carpenter / CHS	13/03/2021	1
MOHMS 78/2021	Sub Divisional Manager Nursing / Valelevu Health Centre	13/03/2021	1
MOHMS 79/2021	Senior Physiotherapist / CWM Hospital, Northern Health Services	13/03/2021	Several
MOHMS 80/2021	Manager Tobacco Control Enforcement Unit / Namosi House	13/03/2021	1
MOHMS 81/2021	National Mental Health Officer / Namosi House	13/03/2021	1
MOHMS 94/2021	Plumber / EHS	13/03/2021	1
MOHMS 95/2021	Nutritionist / Namosi House Headquarters	13/03/2021	1
MOHMS 99/2021	Team Leader Public Health / Rakiraki Health Centre	13/03/2021	1
MOHMS 100/2021	Team Leader Maternity / Labasa Hospital	13/03/2021	2
MOHMS 101/2021	Team Leader General / Lautoka Hospital	13/03/2021	2
MOHMS 102/2021	Team Leader Eye Department / Lautoka Hospital	13/03/2021	2
MOHMS 103/2021	Team Leader Operating Theatre - Lautoka Hospital	13/03/2021	Several
MOHMS 104/2021	Team Leader Maternity / Lautoka Hospital	13/03/2021	1
MOHMS 105/2021	Team Leader PICU / Lautoka Hospital	13/03/2021	2
MOHMS 109/2021	Junior Physiotherapist / Ba Mission Hospital	20/03/2021	1
MOHMS 110/2021	Supervisor Medical Imaging Technologist / CWM Hospital	20/03/2021	1

MOHMS 111/2021	Technical Officer Higher Grade [Lab] - Labasa Hospital	20/03/2021	1
MOHMS 112/2021	Supervisor Dietician / Keiyasi Hospital, Levuka Hospital, Lomaloma Hospital, Nabouwalu Hospital, Nausori Health Centre, Navua Hospital, Savusavu Hospital	20/03/2021	Several
MOHMS 113/2021	Community Rehabilitation Assistant - Project / Korovou Hospital, Namaka Health Centre, Nausori Health Centre, Rakiraki Health Centre, Savusavu Health Centre [Naqelekula], Tamavua Twomey Hospital, Tavua Health Centre	20/03/2021	Several
MOHMS 117/2021	Midwife / Lakeba Hospital, Vunisea Hospital, Vunidawa Hospital, Korovou Hospital, CWM Hospital, Lautoka Hospital	27/03/2021	Several
MOHMS 119/2021	Consultant Psychiatrist (National Advisor Mental Health)	27/03/2021	1
MOHMS 120/2021	Superintendent Physiotherapist / CWM Hospital	27/03/2021	1
MOHMS 121/2021	Senior Dental Officer / Ba Mission Hospital	27/03/2021	2
MOHMS 123/2021	Manager Blood / Project - CWM Hospital	27/03/2021	1
MOHMS 124/2021	Tobacco Control Enforcement Officer Project / Namosi House, Northern Health Services, Sigatoka District Hospital, Western Health Services	27/03/2021	Several
MOHMS 126/2021	Cleaner / Keiyasi Health Centre, Nabouwalu Hospital, Savusavu Hospital, Taveuni Hospital, Northern Health Service, St Giles Hospital, Makoi Birthing Unit	27/03/2021	Several
MOHMS 127/2021	Labourer / Keiyasi Health Centre, Saqani Health Centre, Nabouwalu Hospital, Korotasere Health Centre, Natewa Health Centre, Beqa Health Centre, Samabula Health Centre, Central Health Services, Lagi Health Centre, Ba Mission Hospital, Ba Health Centre, Lautoka Hospital, Sigatoka Hospital	27/03/2021	Several
MOHMS 128/2021	Laundry Hand / Keiyasi Health Centre, Savusavu Hospital, Nabouwalu, Nadi Hospital, Lautoka Hospital	27/03/2021	Several
MOHMS 129/2021	Hospital Attendant / CWM Hospital, Savusavu Hospital, Lautoka Hospital, Rotuma Hospital, Labasa Hospital	27/03/2021	Several
MOHMS 130/2021	Kitchen Hand / CWM Hospital, Ba Mission Hospital	27/03/2021	Several
MOHMS 132/2021	Recorder / Keiyasi Health Centre, Ba Mission Hospital	27/03/2021	2
MOHMS 135/2021	Driver / Nabouwalu Hospital, Wainunu Health Centre, Lekutu Health Centre, Labasa Hospital, Tukavesi Health Centre, Wainikoro Health Centre, Western Health Services, Ba Mission Hospital, Lautoka/Yasawa Sub-Divisional Office, Lautoka Hospital	27/03/2021	Several

MOHMS 136/2021	Handyman / Savusavu Hospital, Taveuni Hospital	27/03/2021	2
MOHMS 138/2021	Carpenter / Lautoka Hospital, CWM Hospital	27/03/2021	2
MOHMS 139/2021	Orderly / CWM Hospital	27/03/2021	3
MOHMS 140/2021	Assistant IT / Lautoka Hospital	27/03/2021	1
MOHMS 142/2021	Technician Attendant (CSSD) / Lautoka Hospital, CWM Hospital	27/03/2021	2
MOHMS 144/2021	Storeman / Labasa Hospital	03/04/2021	1
MOHMS 150/2021	Midwife / Nadi Hospital, Ra Maternity Hospital, Rakiraki Hospital, Tavua Hospital	03/04/2021	4
MOHMS 152/2021	Technician Attendant (Lab) / Labasa Hospital	03/04/2021	1
MOHMS 153/2021	Manager Clinical Products / Fiji Pharmaceutical & Biomedical Services	10/04/2021	1
MOHMS 156/2021	Domestic Officer (Housekeeping) / Lautoka Hospital	10/04/2021	1
MOHMS 157/2021	Mechanic / CWM Hospital, Dinem House Headquarters	10/04/2021	3
MOHMS 158/2021	Assistant Mechanic / CWM Hospital	10/04/2021	1
MOHMS 163/2021	Laundry Hand / Ba Mission Hospital	10/04/2021	2
MOHMS 164/2021	Recorder / Kamikamica Health Centre (1), Nailaga Health Centre (1), Punjas Health Centre (1), Sigatoka Health Centre (1), Tavua Hospital (1)	10/04/2021	5
MOHMS 165/2021	Ward Assistant / Ba Mission Hospital (4), Nadi Hospital (1), Sigatoka Hospital (1)	10/04/2021	6
MOHMS 166/2021	Trade Assistant [A] / Western Health Services	10/04/2021	1
MOHMS 167/2021	Head of Executive Unit / Dinem House, Headquarters	10/04/2021	1
MOHMS 212/2021	Assistant Lymphatic Filariasis (Project) / FCCDC/Virus Lab	15/05/2021	1
MOHMS 213/2021	Electrician / Tamavua Twomey Hospital	15/05/2021	1
MOHMS 215/2021	Telephone Operator / Tamavua Twomey Hospital	15/05/2021	1
MOHMS 216/2021	Assistant Plumber / Tamavua Twomey Hospital	15/05/2021	1
MOHMS 217/2021	Assistant Carpenter / Tamavua Twomey Hospital	15/05/2021	1
MOHMS 218/2021	Cook / Tamavua Twomey Hospital	15/05/2021	1

MOHMS 219/2021	Recorder / Tamavua Twomey Hospital	15/05/2021	1
MOHMS 220/2021	Cleaner Servant / Tamavua Twomey Hospital	15/05/2021	1
MOHMS 221/2021	Hospital Attendant / Tamavua Twomey Hospital	15/05/2021	1
MOHMS 222/2021	Health Inspector Higher Grade / Namosi House & Vector Control	29/05/2021	2
MOHMS 228/2021	Nurse Unit Manager / Labour Ward - CWM Hospital	05/06/2021	1
MOHMS 229/2021	Nurse Unit Manager / Maternity Intensive Care Unit - CWM Hospital	05/06/2021	1
MOHMS 230/2021	Nurse Unit Manager / Maternity Clinical Nurse Educator - CWM Hospital	05/06/2021	1
MOHMS 231/2021	Nurse Unit Manager / Eye - CWM Hospital	05/06/2021	1
MOHMS 233/2021	Nurse Unit Manager / Supervisor West Wing - CWM Hospital	05/06/2021	1
MOHMS 234/2021	Nurse Unit Manager / New Surgical Ward - CWM Hospital	05/06/2021	1
MOHMS 235/2021	Nurse Unit Manager / Women's Medical Ward - CWM Hospital	05/06/2021	1
MOHMS 239/2021	Nurse Unit Manager / Coronary Care Unit - CWM Hospital	05/06/2021	1
MOHMS 249/2021	Nurse Unit Manager / Lautoka Hospital	10/07/2021	7