



MINISTRY OF HEALTH AND MEDICAL SERVICES

The core functions of the Ministry of Health and Medical Services is to provide high quality healthcare through capable governance and systems to the people of Fiji.

We invite applications for the following:

NEW ADVERTISEMENT					
APPLICATIONS MUST BE SUBMITTED BY 4:00PM FRIDAY 24TH SEPTEMBER, 2021					
Vacancy No.	Position Title	Station	Salary Band/ Range	Duration	No. of Positions
MOHMS 305/2021	Senior Secretary	Honorable Minister for Health's Office, Dinem House	F (\$22,528.74 - \$28,883.00) per annum	3 years	1
MOHMS 306/2021	Executive Officer, General Services	Northern Health Services, Ro Qomate House, Labasa	E (\$19,041.75 - \$24,412.50) per annum	3 years	1
MOHMS 307/2021	Recorder	Labasa Hospital	B (\$5.37 - \$6.89) per hour	3 years	3
MOHMS 308/2021	Handyman	St Giles Hospital	A (\$4.60 - \$5.90) per hour	3 years	1
MOHMS 309/2021	Telephone Attendant	Lautoka Hospital	B (\$5.37 - \$6.89) per hour	3 years	2
MOHMS 310/2021	Solar & RT Technician	Northern Health Services	B (\$5.37 - \$6.89) per hour	3 years	1
MOHMS 311/2021	Principal Pharmacy Officer	Fiji Pharmaceutical & Biomedical Services	I (\$43,296.63 - \$55,508.50) per annum	5 years	1
MOHMS 312/2021	Labourer	Ba Health Centre, Ba Mission Hospital	A (\$4.60 - \$5.90) per hour	3 years	2
MOHMS 313/2021	Laundry Hand	Lautoka Hospital	A (\$4.60 - \$5.90) per hour	3 years	5
MOHMS 314/2021	Kitchen Hand	Ba Mission Hospital	A (\$4.60 - \$5.90) per hour	3 years	1
MOHMS 315/2021	Technician Attendant (CSSD)	Lautoka Hospital	B (\$5.37 - \$6.89) per hour	3 years	3
MOHMS 316/2021	Cook	Ba Mission Hospital, Tavua Hospital	B (\$5.37 - \$6.89) per hour	3 years	2
MOHMS 317/2021	Refrigeration and Air Condition	Lautoka Hospital	D (\$7.50 - \$9.61) per hour	3 years	1
MOHMS 318/2021	Electrician	CWM Hospital	D (\$7.50 - \$9.61) per hour	3 years	3
MOHMS 319/2021	Driver	Tukavesi Health Centre	B (\$5.37 - \$6.89) per hour	3 years	1
MOHMS 320/2021	Executive Officer Registry	Dinem House, Headquarters	E (\$19,041.75 - \$24,412.50) per annum	3 years	1
RE-ADVERTISEMENT					
APPLICATIONS MUST BE SUBMITTED BY 4:00PM FRIDAY 17TH SEPTEMBER, 2021					
APPLICANTS WHO HAD APPLIED EARLIER NEED NOT RE-APPLY					
MOHMS 89/2021	Clerical Officer (Accounts)	Dinem House, Headquarters	C (\$12,081.69 - \$15,489.35) per annum	3 years	3
MOHMS 107/2021	Occupational Therapist	St Giles Hospital	H (\$34,760.31 - \$44,564.50) per annum	3 years	1
MOHMS 212/2021	Assistant Lymphatic Filariasis (Project) -	FCCDC/Virus Lab	Band D (\$14,428.13 - \$18,497.60) per annum	3 years	2
MOHMS 277/2021	Driver	Nabouwalu Hospital (1), Labasa Hospital (5), Wainikoro Health Centre	B (\$5.37 - \$6.89) per hour	3 years	12

		(1), Lautoka Yasawa (1), Lautoka Hospital (4)		
--	--	--	--	--

Application Process

The following are to be noted when applying:

1. Applicant must personally complete the application form and sign the Declaration at the end of the form. The application form can be downloaded from the Ministry of Health & Medical Services Website, <http://www.health.gov.fj/wp-content/uploads/2019/08/Application-Form-MOHMS-FILLABLE-excluding-Medical-Officers.doc> (**Non-Medical Officers application form**)
2. Applicant must ensure that first name, last name and date of birth are the same as those on the identity documents.
3. All communications regarding the application will be via email and the applicant is to ensure that a **valid email address is provided** for communication purposes.
4. Application **MUST** submit the following:
 - a. A completed and signed application form with a covering letter of no more than three [3] pages which explains how you meet each of the Knowledge & Experience/Skills & Abilities [KESA] or Selection Criteria;
 - b. Current CV outlining qualifications and experiences;
 - c. For clinical/technical positions only (whenever applicable), submit a certified copy or registration and/or valid practicing license; and
 - d. Certified copies of qualifications.
5. Applicants must declare whether they have been the subject of an investigation or disciplinary action, if so, to provide details.
6. Applicants who do not submit the required information and documentation **WILL NOT** be considered.

Submission

LATE APPLICATIONS WILL NOT BE CONSIDERED

APPLICATIONS MUST BE EMAILED TO recruitmentmohms@gmail.com

WITHDRAWAL OF VACANCIES			
Vacancy No.	Position Title / Station	Date Advertised	No of Posts
MOHMS 308/2020	Driver – Dreketi Health Centre, Wainikoro Health Centre	29/08/2020	2
MOHMS MD 2/2021	Senior Medical Officer - Sigatoka District Hospital	23/01/2021	1
MOHMS 82/2021	Supervising Pharmacy Technician - Ba Mission Hospital, Labasa Hospital, Lautoka Hospital, Nausori Health Centre, Northern Health Services, Vunisea Hospital	13/03/2021	Several
MOHMS 147/2021	Team Leader Public Health - Wainikoro Health Centre	03/04/2021	1
MOHMS 160/2021	Cook - Ba Mission Hospital, Tavua Hospital	10/04/2021	2
MOHMS 169/2021	Medical Superintendent – Lautoka Hospital	01/05/2021	1
MOHMS 170/2021	Medical Superintendent – St Giles Hospital	01/05/2021	1
MOHMS 173/2021	Consultant – Emergency Medicine - Lautoka Hospital	01/05/2021	1
MOHMS 175/2021	Consultant – Pathology - CWM Hospital, Lautoka Hospital, Labasa Hospital	01/05/2021	3
MOHMS 181/2021	Chief Medical Officer - St Giles Hospital	01/05/2021	1

MOHMS 182/2021	Chief Medical Officer – Pathology - Labasa Hospital	01/05/2021	1
MOHMS 209/2021	Principal Pharmacy Officer - FPBS	15/05/2021	1
MOHMS 224/2021	Divisional Health Information Officer (Project) - Northern Health Services	29/05/2021	1
MOHMS 242/2021	Driver - Savusavu Hospital	05/06/2021	1
MOHMS 265/2021	Manager Clinical Products - Fiji Pharmaceutical & Biomedical Services	21/08/2021	1
MOHMS 295/2021	Electrician - CWM Hospital (3), Labasa Hospital (1), Lautoka Hospital (1)	28/08/2021	5
MOHMS 303/2021	Refrigeration and Air Condition – Labasa Hospital	28/08/2021	1