



MINISTRY OF HEALTH AND MEDICAL SERVICES

The core functions of the Ministry of Health and Medical Services is to provide high quality healthcare through capable governance and systems to the people of Fiji.

We invite applications for the following:

| NEW ADVERTISEMENT | | | | | |
|---|--|---|--|-----------------|-------------------------|
| APPLICATIONS MUST BE SUBMITTED BY 4:00PM FRIDAY 8TH OCTOBER, 2021 | | | | | |
| Vacancy No. | Position Title | Station | Salary Band/ Range | Duration | No. of Positions |
| MOHMS 328/2021 | Supervisor Dental Technician | Lautoka Hospital | G (\$28,605.45 - \$38,140.60) per annum | 5 years | 1 |
| MOHMS 329/2021 | Senior Dental Officer | Ba Health Centre (1), Labasa Hospital (1) | I (\$43, 296.63 - \$55,508.50) per annum | 5 years | 2 |
| MOHMS 330/2021 | Secretary | Eastern Health Services | E (\$19,041.75 - \$24,412.50) per annum | 3 years | 1 |
| MOHMS 331/2021 | Principal Medical Officer | Lautoka/Yasawa [Western Health Services] | Band J Step 7 MOCA C: Base 83,254.98 + On Call Allowance 4,162.755 + Environmental Allowance 12,488.25 = F\$99,905.98 | 5 years | 1 |
| RE-ADVERTISEMENT | | | | | |
| APPLICATIONS MUST BE SUBMITTED BY 4:00PM FRIDAY 1ST OCTOBER, 2021 | | | | | |
| MOHMS 80/2021 | Manager Tobacco Control Enforcement Unit (Project) | Namosi House, Headquarters | I (\$43, 296.63 - \$55,508.50) per annum | 3 years | 1 |
| MOHMS 81/2021 | National Mental Health Officer (Project) | Namosi House, Headquarters | G (\$28,605.45 - \$38,140.60) per annum | 3 years | 1 |
| MOHMS 82/2021 | Supervising Pharmacy Technician | Labasa Hospital (1), Vunisea Hospital (1), CWM Hospital (2) | G (\$28,605.45 - \$38,140.60) per annum | 5 years | 4 |
| MOHMS 119/2021 | National Advisor / Consultant Mental Health | St Giles Hospital | Band M Step 5 MOCA B: Base 103,445.86 + On Call Allowance 15,516.88 + Environmental Allowance 15,516.88 = F\$134,479.67 | 5 years | 1 |
| MOHMS 170/2021 | Medical Superintendent | St. Giles Hospital | Band N Step 5 MOCA C: Base 106,857.63 + On Call Allowance: 5,342.88 + Environmental Allowance 16,028.64 = F\$128,229.16 | 5 years | 1 |
| MOHMS 174/2021 | Consultant – Radiology | Labasa Hospital | Band M Step 5 MOCA B: Base 103,445.86 + On Call Allowance 15,516.88 + Environmental Allowance 15,516.88 = F\$134,479.67 | 5 years | 1 |

Application Process

The following are to be noted when applying:

1. Applicant must personally complete the application form and sign the Declaration at the end of the form. The application form can be downloaded from the Ministry of Health & Medical Services Website, <http://www.health.gov.fj/wp-content/uploads/2019/08/Application-Form-MOHMS-FILLABLE-excluding-Medical-Officers.doc> (**Non-Medical Officers application form**)

<http://www.health.gov.fj/wp-content/uploads/2019/08/Application-Form-MOHMS-Medical-Officers-Fillable.docx> (**Medical Officers application form**)
2. Applicant must ensure that first name, last name and date of birth are the same as those on the identity documents.
3. All communications regarding the application will be via email and the applicant is to ensure that a **valid email address is provided** for communication purposes.
4. Application **MUST** submit the following:
 - a. A completed and signed application form with a covering letter of no more than three [3] pages which explains how you meet each of the Knowledge & Experience/Skills & Abilities [KESA] or Selection Criteria;
 - b. Current CV outlining qualifications and experiences;
 - c. For clinical/technical positions only (whenever applicable), submit a certified copy or registration and/or valid practicing license; and
 - d. Certified copies of qualifications.
5. Applicants must declare whether they have been the subject of an investigation or disciplinary action, if so, to provide details.
6. Applicants who do not submit the required information and documentation **WILL NOT** be considered.

Submission

LATE APPLICATIONS WILL NOT BE CONSIDERED

APPLICANTS ARE TO EMAIL THEIR APPLICATIONS TO recruitment@health.gov.fj

| WITHDRAWAL OF VACANCIES | | | | | | |
|--------------------------------|--|------------------------|--------------------|---|-------------------------|------------------------------|
| Vacancy No. | Position Title / Station | Date Advertised | No of Posts | Salary Band / Salary Range | Duration (years) | Reason for Withdrawal |
| MOHMS 174/2021 | Consultant – Radiology – Labasa Hospital | 01/05/2021 | 1 | Band M Step 5 MOCA B: Base 103,445.86 + On Call Allowance 15,516.88 + Environmental Allowance 15,516.88 = F\$134,479.67 | 5 years | No Suitable Applicants |