



MINISTRY OF HEALTH AND MEDICAL SERVICES

The core functions of the Ministry of Health and Medical Services is to provide high quality healthcare through capable governance and systems to the people of Fiji.

We invite applications for the following:

NEW ADVERTISEMENT					
APPLICATIONS MUST BE SUBMITTED BY 4:00PM FRIDAY 15TH OCTOBER, 2021					
Vacancy No.	Position Title	Station	Salary Band/ Range	Duration	No. of Positions
MOHMS 332/2021	Labourer	Kese Health Centre	A (\$4.60 - \$5.90) per hour	3 years	1
MOHMS 333/2021	Messenger/Driver	Registry - Dinem House, Headquarters	B (\$5.37 - \$6.89) per hour	3 years	1
MOHMS 334/2021	Driver	Dinem House, Headquarters	B (\$5.37 - \$6.89) per hour	3 years	1
MOHMS 335/2021	Technician Attendant - CSSD	Fiji Centre Communicable Disease C/Virus Lab	B (\$5.37 - \$6.89) per hour	3 years	1
RE-ADVERTISEMENT					
APPLICATIONS MUST BE SUBMITTED BY 4:00PM FRIDAY 8TH OCTOBER, 2021					
MOHMS 226/2021	Supplies Officer, Reproductive Health Commodity Security (Project)	Fiji Pharmaceutical and Biomedical Services	Band F (\$22,528.74 - \$28,883.00) per annum	Until 31/12/2022	1

Application Process

The following are to be noted when applying:

1. Applicant must personally complete the application form and sign the Declaration at the end of the form. The application form can be downloaded from the Ministry of Health & Medical Services Website, <http://www.health.gov.fj/wp-content/uploads/2019/08/Application-Form-MOHMS-FILLABLE-excluding-Medical-Officers.doc> (**Non-Medical Officers application form**)
2. Applicant must ensure that first name, last name and date of birth are the same as those on the identity documents.
3. All communications regarding the application will be via email and the applicant is to ensure that a **valid email address is provided** for communication purposes.
4. Application **MUST** submit the following:
 - a. A completed and signed application form with a covering letter of no more than three [3] pages which explains how you meet each of the Knowledge & Experience/Skills & Abilities [KESA] or Selection Criteria;
 - b. Current CV outlining qualifications and experiences;
 - c. For clinical/technical positions only (whenever applicable), submit a certified copy or registration and/or valid practicing license; and
 - d. Certified copies of qualifications.
5. Applicants must declare whether they have been the subject of an investigation or disciplinary action, if so, to provide details.
6. Applicants who do not submit the required information and documentation **WILL NOT** be considered.

Submission

LATE APPLICATIONS WILL NOT BE CONSIDERED

APPLICANTS ARE TO EMAIL THEIR APPLICATIONS TO recruitment@health.gov.fj