



MINISTRY OF HEALTH AND MEDICAL SERVICES

The core functions of the Ministry of Health and Medical Services is to provide high quality healthcare through capable governance and systems to the people of Fiji.

We invite applications for the following:

NEW ADVERTISEMENT					
APPLICATIONS MUST BE SUBMITTED BY 4:00PM FRIDAY 22ND OCTOBER, 2021					
APPLICATIONS MUST BE EMILED TO torika.vuniwai@health.gov.fj					
Vacancy No.	Position Title	Station	Salary Band/ Range	Duration	No. of Positions
MOHMS 336/2021	Cook	Korovou Hospital, Nausori Health Centre	B (\$5.37 - \$6.89) per hour	3 years	2
MOHMS 337/2021	Labourer	Beqa Health Centre	A (\$4.60 - \$5.90) per hour	3 years	1
MOHMS 338/2021	Mortuary Attendant	Navua Hospital	A (\$4.60 - \$5.90) per hour	3 years	1
NEW ADVERTISEMENT					
APPLICATIONS MUST BE SUBMITTED BY 4:00PM FRIDAY 22ND OCTOBER, 2021					
APPLICATIONS MUST BE EMILED TO recruitment@health.gov.fj					
MOHMS 339/2021	Technical Officer High Grade (Radiography)	Nadi Hospital	H (\$34,760.31 - \$44,564.50) per annum	5 years	1
MOHMS 340/2021	Laboratory Technician	Fiji Centre for Communicable Disease Control (1), Labasa Hospital (3), Lautoka Hospital (2), Sigatoka Hospital(1), Nadi Hospital (1)	E (\$19,041.75 - \$24,412.50) per annum	5 years	8
MOHMS 341/2021	Community Rehabilitation Assistant (Project)	Suva Health Centre	D (\$7.50 - \$9.61) per hour	3 years	1
MOHMS 342/2021	Nurse Practitioner	Suva Health Centre	I (\$43, 296.63 – 55,508.50) per annum	5 years	1
MOHMS 343/2021	Nurse Unit Manager	Labasa Hospital	H (\$34,760.31 - \$44,564.50) per annum	5 years	1
MOHMS 344/2021	Team Leader Clinical	Rotuma Hospital	G (\$28,605.45 - \$38,140.60) per annum	5 years	1
MOHMS 345/2021	Clerical Officer	Nadi Hospital	C (\$12,081.69 - \$15,489.35) per annum	3 years	1
MOHMS 346/2021	Domestic Officer	Lautoka Hospital	C (\$12,081.69 - \$15,489.35) per annum	3 years	1
MOHMS 347/2021	Senior Administrative Officer – Media and Information	Dinem House, Headquarters	G (\$28,605.45 - \$38,140.60) per annum	3 years	1
MOHMS 348/2021	Assistant Information Officer	Dinem House, Headquarters	E (\$19,041.75 - \$24,412.50) per annum	3 years	1
MOHMS 349/2021	Medical Superintendent	Lautoka Hospital	Band N Step 5 MOCA depending on the Meritorious Candidate's Specialty: MOCA A: Base 106,857.63 + On Call Allowance: 26,714.41 + Environmental	5 years	1

			Allowance 16,028.64 = <u>F\$149,600.68</u> MOCA B: Base 106,857.63 + On Call Allowance: 16,028.64 + Environmental Allowance 16,028.64 = <u>F\$138,914.92</u> MOCA C: Base 106,857.63 + On Call Allowance: 5,342.88 + Environmental Allowance 16,028.64 = <u>F\$128,229.16</u>		
RE-ADVERTISEMENT APPLICATIONS MUST BE SUBMITTED BY 4:00PM FRIDAY 15TH OCTOBER, 2021 APPLICATIONS MUST BE EMAILED TO recruitment@health.gov.fj					
MOHMS 14/2021	Domestic Officer	Labasa Hospital	C (\$12,081.69 - \$15,489.35) per annum	3 years	1
MOHMS 167/2021	Head of Executive Unit	Dinem House, Headquarters	J (51,132.98 - \$65,555.10) per annum	3 years	1
MOHMS 187/2021	Principal Medical Officer – Surgical	Lautoka Hospital	Band J Step 7 MOCA A: Base 83,254.98 + On Call Allowance 20,813.75 + Environmental Allowance 12,488.25 = F\$116,556.97	5 years	1
MOHMS 210/2021	Nurse Blood Services	Labasa Hospital	E (\$19,041.75 - \$24,412.50) per annum	3 years	1
MOHMS 223/2021	Systems Analyst PATIS Plus (Project)	Dinem House, Headquarters	G (\$28,605.45 - \$38,140.60) per annum	3 years	1
MOHMS 251/2021	Principal Accounts Officer - National Health Accounts	Dinem House, Headquarters	I (\$43, 296.63 – 55,508.50) per annum	3 years	1

Application Process

The following are to be noted when applying:

1. Applicant must personally complete the application form and sign the Declaration at the end of the form. The application form can be downloaded from the Ministry of Health & Medical Services Website, <http://www.health.gov.fj/wp-content/uploads/2019/08/Application-Form-MOHMS-FILLABLE-excluding-Medical-Officers.doc> (**Non-Medical Officers application form**)

<http://www.health.gov.fj/wp-content/uploads/2019/08/Application-Form-MOHMS-Medical-Officers-Fillable.docx> (**Medical Officers application form**)
2. Applicant must ensure that first name, last name and date of birth are the same as those on the identity documents.
3. All communications regarding the application will be via email and the applicant is to ensure that a **valid email address is provided** for communication purposes.
4. Application **MUST** submit the following:
 - a. A completed and signed application form with a covering letter of no more than three [3] pages which explains how you meet each of the Knowledge & Experience/Skills & Abilities [KESA] or Selection Criteria;
 - b. Current CV outlining qualifications and experiences;

- c. For clinical/technical positions only (whenever applicable), submit a certified copy or registration and/or valid practicing license; and
 - d. Certified copies of qualifications.
5. Applicants must declare whether they have been the subject of an investigation or disciplinary action, if so, to provide details.
 6. Applicants who do not submit the required information and documentation **WILL NOT** be considered.

Submission

LATE APPLICATIONS WILL NOT BE CONSIDERED

WITHDRAWAL OF VACANCIES			
Vacancy No.	Position Title / Station	Date Advertised	No of Posts
MOHMS 339/2020	Laboratory Technician - Several	17/10/2020	Several