



MINISTRY OF HEALTH AND MEDICAL SERVICES

The core functions of the Ministry of Health and Medical Services is to provide high quality healthcare through capable governance and systems to the people of Fiji.

We invite applications for the following:

NEW ADVERTISEMENT APPLICATIONS MUST BE SUBMITTED BY 4:00PM FRIDAY 26TH NOVEMBER, 2021 APPLICATIONS MUST BE EMAILED TO recruitment@health.gov.fj					
Vacancy No.	Position Title	Station	Salary Band/Range	Duration	No. of Positions
MOHMS 359/2021	Consultant – Orthopaedics	CWM Hospital	Band M Step 5 MOCA A: Base 103,445.90 + On Call Allowance: 25,861.47 + Environmental Allowance 15,516.88 = F\$144,824.20	5 years	1
MOHMS 360/2021	Chief Medical Officer – Emergency	CWM Hospital	Band L Step 6 MOCA A: Base 100,006.07 + On Call Allowance: 25,001.52 + Environmental Allowance 15,000.91 = F\$140,008.50	5 years	1
MOHMS 361/2021	Principal Medical Officer	Vunisea Hospital	Band J Step 7 MOCA B: Base 83,254.98 + On Call Allowance: 12,488.25 + Environmental Allowance 12,488.25 = F\$108,231.47	5 years	1
MOHMS 362/2021	Principal Medical Officer	Lakeba Hospital	Band J Step 7 MOCA B: Base 83,254.98 + On Call Allowance: 12,488.25 + Environmental Allowance 12,488.25 = F\$108,231.47	5 years	1
MOHMS 363/2021	Senior Medical Officer	Lakeba Hospital	Band I Step 5 MOCA B: Base 59,394.10 + On Call Allowance: 8,909.12 + Environmental Allowance 8,909.12 = F\$77,212.33	5 years	1
RE-ADVERTISEMENT APPLICATIONS MUST BE SUBMITTED BY 4:00PM FRIDAY 19TH NOVEMBER, 2021 APPLICATIONS MUST BE EMAILED TO recruitment@health.gov.fj					
MOHMS 89/2021	Clerical Officer (Accounts)	Dinem House, Headquarters	Band C (\$12,081.69 - \$15,489.35) per annum	3 years	3

Application Process

The following are to be noted when applying:

1. Applicant must personally complete the application form and sign the Declaration at the end of the form. The application form can be downloaded from the Ministry of Health & Medical Services Website, <http://www.health.gov.fj/wp-content/uploads/2019/08/Application-Form-MOHMS-Medical-Officers-Fillable.docx> (Medical Officers application form)

<http://www.health.gov.fj/wp-content/uploads/2019/08/Application-Form-MOHMS-FILLABLE-excluding-Medical-Officers.doc> (Non-Medical Officers application form)
2. Applicant must ensure that first name, last name and date of birth are the same as those on the identity documents.

3. All communications regarding the application will be via email and the applicant is to ensure that a **valid email address is provided** for communication purposes.
4. Application **MUST** submit the following:
 - a. A completed and signed application form with a covering letter of no more than three [3] pages which explains how you meet each of the Knowledge & Experience/Skills & Abilities [KESA] or Selection Criteria;
 - b. Current CV outlining qualifications and experiences;
 - c. For clinical/technical positions only (whenever applicable), submit a certified copy or registration and/or valid practicing license; and
 - d. Certified copies of qualifications.
5. Applicants must declare whether they have been the subject of an investigation or disciplinary action, if so, to provide details.
6. Applicants who do not submit the required information and documentation **WILL NOT** be considered.

Submission

LATE APPLICATIONS WILL NOT BE CONSIDERED