



MINISTRY OF HEALTH AND MEDICAL SERVICES

The core functions of the Ministry of Health and Medical Services is to provide high quality healthcare through capable governance and systems to the people of Fiji.

We invite applications for the following:

NEW ADVERTISEMENT APPLICATIONS MUST BE SUBMITTED BY 4:00PM FRIDAY 19TH NOVEMBER, 2021 APPLICATIONS MUST BE EMAILED TO recruitment@health.gov.fj					
Vacancy No.	Position Title	Station	Salary Band/Range	Duration	No. of Positions
MOHMS 356/2021	Medical Superintendent	CWM Hospital	Band O Step 4 MOCA A: Base 107,291.10 + On Call Allowance: 26,822.78 + Environmental Allowance 16,093.67 = F\$150,207.54	5 years	1
MOHMS 357/2021	Medical Officer	Public Health [Completion of Medical Internship] Ba Mission Hospital, Central Health Services, Cuvu Health Centre, Dreketi Health Centre, Fiji Centre for Communicable Disease Control/Virus Lab Kabara Health Centre, Keiyasi Health Centre, Kese Health Centre, Korolevu Health Centre, Korotasere Health Centre, Korovou Hospital, Lami Health Centre, Lautoka Health Centre, Levuka Hospital, Lomaloma Hospital (Vanuabalavu), Matuku Health Centre [Yaroi], Nabouwalu Hospital (Bua), Nacula Health Centre, Nakorovatu Health Centre, Naqali Health Centre, Nasau Health Centre [East-Koro Medical Area], Nasau Health Centre [West], Nasea Health Centre, Nasea Health Centre, National Diabetic Hub Centre Central, Nausori Health Centre, Naviti Street Hub Centre (STI Lautoka), Northern Health Services, Nuffield Health Centre, Ono-i-Lau Health Centre, Oxfam Clinic-Wellness Centre for Women, Qarani Health Centre [Gau], Raiwaqa Health Centre [Nadrga Navosa], Raiwaqa Health Centre [Suva], Rakiraki Health Centre, Rakiraki Hospital, Rotuma Hospital, Samabula Health Centre, Savusavu Hospital, Seaqaqa Health Centre, Suva Hub Centre (STI Clinic), Taveuni Hospital, Tavua Hospital, Tukavesi Health Centre, Valelevu Health Centre, Vatukarasa Health Centre, Vatulevu Health Centre, Vuna Health Centre, Vunidawa Hospital, Vunisea Hospital [Kadavu]	Band H Step 5 MOCA B: Base 47,684.02+ On Call Allowance 7,152.60 + Environmental Allowance 7,152.60 = <u>F\$61,989.23</u> Band H Step 5 MOCA C: Base 47,684.02+ On Call Allowance 2,384.20 + Environmental Allowance 7,152.60 = <u>F\$57,220.82</u>	5 years	Several

MOHMS 358/2021	Team Leader Public Health	Namaka Health Centre, Lautoka Health Centre	Band G \$28,605.45 - \$38,140.60 per annum	5 years	2
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Application Process

The following are to be noted when applying:

1. Applicant must personally complete the application form and sign the Declaration at the end of the form. The application form can be downloaded from the Ministry of Health & Medical Services Website, <http://www.health.gov.fj/wp-content/uploads/2019/08/Application-Form-MOHMS-FILLABLE-excluding-Medical-Officers.doc> (**Non-Medical Officers application form**)

<http://www.health.gov.fj/wp-content/uploads/2019/08/Application-Form-MOHMS-Medical-Officers-Fillable.docx> (**Medical Officers application form**)
2. Applicant must ensure that first name, last name and date of birth are the same as those on the identity documents.
3. All communications regarding the application will be via email and the applicant is to ensure that a **valid email address is provided** for communication purposes.
4. Application **MUST** submit the following:
 - a. A completed and signed application form with a covering letter of no more than three [3] pages which explains how you meet each of the Knowledge & Experience/Skills & Abilities [KESA] or Selection Criteria;
 - b. Current CV outlining qualifications and experiences;
 - c. For clinical/technical positions only (whenever applicable), submit a certified copy or registration and/or valid practicing license; and
 - d. Certified copies of qualifications.
5. Applicants must declare whether they have been the subject of an investigation or disciplinary action, if so, to provide details.
6. Applicants who do not submit the required information and documentation **WILL NOT** be considered.

Submission

LATE APPLICATIONS WILL NOT BE CONSIDERED