



## MINISTRY OF HEALTH AND MEDICAL SERVICES

The core functions of the Ministry of Health and Medical Services is to provide high quality healthcare through capable governance and systems to the people of Fiji.

We invite applications for the following:

<b>NEW ADVERTISEMENT</b> <b>APPLICATIONS MUST BE SUBMITTED BY 4:00PM FRIDAY 11<sup>TH</sup> MARCH, 2022</b> <b>APPLICATIONS MUST BE EMAILED TO <a href="mailto:recruitment@health.gov.fj">recruitment@health.gov.fj</a></b>					
Vacancy No.	Position Title	Station	Salary Band/Range	Duration	No. of Positions
MOHMS 69/2022	Stores Officer II	Fiji Pharmaceutical & Biomedical Services	Band C (\$12,081.69 - \$15,489.35) per annum	3 years	1
MOHMS 70/2022	Clerical Officer	Tamavua Twomey Hospital	Band C (\$12,081.69 - \$15,489.35) per annum	3 years	2
MOHMS 71/2022	Senior Health Inspector	Health Headquarters, Namosi House	Band H (\$34,760.31 – \$44,564.50) per annum	5 years	1
MOHMS 72/2022	Plumber	Labasa Hospital	Band D (\$7.50 - \$9.61) per hour	3 years	1
MOHMS 73/2022	Messenger/Driver - Registry	Health Headquarters, Dinem House	Band B (\$5.37 - \$6.89) per hour	3 years	1
MOHMS 74/2022	Consultant – Paediatrics	Labasa Hospital	Band M MOCA A: Base: 103,445.90 + On Call Allowance: 25,861.47 + Environmental Allowance 15,516.88 = F\$144,824.20	5 years	1
MOHMS 75/2022	Chief Medical Officer – Obstetrics and Gynaecology	Lautoka Hospital	Band L MOCA A: Base: 100,006.07 + On Call Allowance: 25,001.52 + Environmental Allowance 15,000.91 = F\$140,008.50	5 years	1
MOHMS 76/2022	Senior Medical Officer	Wainibokasi Hospital	Band I MOCA B: Base: 59,394.10 + On Call Allowance: 8,909.12 + Environmental Allowance 8,909.12 = F\$77,212.33	5 years	1

### Application Process

The following are to be noted when applying:

- Applicant must personally complete the application form and sign the Declaration at the end of the form. The application form can be downloaded from the Ministry of Health & Medical Services Website, <http://www.health.gov.fj/wp-content/uploads/2019/08/Application-Form-MOHMS-FILLABLE-excluding-Medical-Officers.doc> (**Non-Medical Officers application form**)  
  
<http://www.health.gov.fj/wp-content/uploads/2019/08/Application-Form-MOHMS-Medical-Officers-Fillable.docx> (**Medical Officers application form**)
- Applicant must ensure that first name, last name and date of birth are the same as those on the identity documents.
- All communications regarding the application will be via email and the applicant is to ensure that a **valid email address is provided** for communication purposes.
- Application **MUST** submit the following:

- a. A completed and signed application form with a covering letter of no more than three [3] pages which explains how you meet each of the Knowledge & Experience/Skills & Abilities [KESA] or Selection Criteria;
  - b. Current CV outlining qualifications and experiences;
  - c. For clinical/technical positions only (whenever applicable), submit a certified copy or registration and/or valid practicing license; and
  - d. Certified copies of qualifications.
5. Applicants must declare whether they have been the subject of an investigation or disciplinary action, if so, to provide details.
  6. Applicants who do not submit the required information and documentation **WILL NOT** be considered.

**Submission**

**LATE APPLICATIONS WILL NOT BE CONSIDERED**

AMENDMENT OF VACANCIES						
Vacancy No.	Position Title / Station	Date Advertised	No of Posts	Salary Band / Salary Range	Duration (years)	Amendment to Station
MOHMS 66/2022	Electrician	19/02/2022	1	Band D (\$7.50 - \$9.61) per hour	3 years	<b>Labasa Hospital</b> is the correct location for this advertised position

WITHDRAWAL OF VACANCIES			
Vacancy No.	Position Title / Station	Date Advertised	No of Posts
MOHMS 333/2021	Messenger/Driver - Registry - Dinem House, Headquarters	02/10/2021	1
MOHMS 167/2021	Head Executive Support Unit / MOHMS HQ	09/10/2021	1
MOHMS 352/2021	Administrative Officer, Executive Support Unit / MOHMS HQ	16/10/2021	1