



## MINISTRY OF HEALTH AND MEDICAL SERVICES

The core functions of the Ministry of Health and Medical Services is to provide high quality healthcare through capable governance and systems to the people of Fiji.

We invite applications for the following:

NEW ADVERTISEMENT					
APPLICATIONS MUST BE SUBMITTED BY 4:00PM FRIDAY 8 <sup>TH</sup> JULY, 2022					
APPLICATIONS MUST BE EMAILED TO <a href="mailto:recruitment@health.gov.fj">recruitment@health.gov.fj</a>					
Vacancy No.	Position Title	Station	Salary Band/Range	Duration	No. of Positions
MOHMS 187/2022	National Surveillance Coordinator	Fiji Centre for Disease Control	Band G (\$28,605.45-\$38,140.60) per annum	3 years	1
MOHMS 188/2022	NCD Project Officer	Northern Health Services	Band F (\$22,528.74 - \$28,883.00) per annum	3 years	1
MOHMS 189/2022	Assistant Enforcement Officer (Project)	Health Headquarters, Namosi House, Western Health Services	Band E (\$19,041.75 - \$24,412.50) per annum	3 years	2
MOHMS 190/2022	Senior Assistant Health Inspector	Savusavu Health Office	Band E (\$19,041.75 - \$24,412.50) per annum	5 years	1
MOHMS 191/2022	Systems Analyst	Health Headquarters, Dinem House	Band G (\$28,605.45-\$38,140.60) per annum	3 years	1
MOHMS 192/2022	Stores Officer	CWM Hospital	Band E (\$19,041.75 - \$24,412.50) per annum	3 years	1
MOHMS 193/2022	Executive Officer	Sigatoka Hospital	Band E (\$19,041.75 - \$24,412.50) per annum	3 years	1
MOHMS 194/2022	Team Leader Public Health	Lomaloma Health Centre	Band G (\$28,605.45-\$38,140.60) per annum	5 years	1
MOHMS 195/2022	Team Leader Clinical	Lakeba Hospital	Band G (\$28,605.45-\$38,140.60) per annum	5 years	1

### Application Process

The following are to be noted when applying:

1. Applicant must personally complete the application form and sign the Declaration at the end of the form. The application form can be downloaded from the Ministry of Health & Medical Services Website, <http://www.health.gov.fj/wp-content/uploads/2019/08/Application-Form-MOHMS-FILLABLE-excluding-Medical-Officers.doc> (**Non-Medical Officers application form**)
2. Applicant must ensure that first name, last name and date of birth are the same as those on the identity documents.
3. All communications regarding the application will be via email and the applicant is to ensure that a **valid email address is provided** for communication purposes.
4. Application **MUST** submit the following:
  - a. A completed and signed application form with a covering letter of no more than three [3] pages which explains how you meet each of the Knowledge & Experience/Skills & Abilities [KESA] or Selection Criteria;
  - b. Current CV outlining qualifications and experiences;
  - c. For clinical/technical positions only (whenever applicable), submit a certified copy or registration and/or valid practicing license; and
  - d. Certified copies of qualifications.
5. Applicants must declare whether they have been the subject of an investigation or disciplinary action, if so, to provide details.
6. Applicants who do not submit the required information and documentation **WILL NOT** be considered.

### Submission

**LATE APPLICATIONS WILL NOT BE CONSIDERED**

**WITHDRAWAL OF VACANCIES**

<b>Vacancy No.</b>	<b>Position Title / Station</b>	<b>Date Advertised</b>	<b>No of Posts</b>
MOHMS 176/2022	Telephone Attendant / Lautoka Hospital	11/06/2022	1