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| **Board of Visitors’ Directory** |
| NATURE OF ACTIVITY | : | Role of Board of Visitors is as per Government Gazetted requirements |
| CHAIR PERSON | : | [Insert name of Chair] |
| SECRETARY | : | [Insert name of secretary] |
| TREASUERE | : | [Insert name of treasurer] |
| BOARD MEMBERS | : | [Insert names of board members] |
| AUDITORS | : | [Insert name of auditors] |
| BANKER | : | [Insert name of bank] |

# **Board of Visitors’ Report**

In accordance with the Board of Visitors’ Terms of Reference, the Board of Visitors herewith submit the Statement of Financial Position as at [insert date], and the related statements of income and expenditure, changes in accumulated funds and cash flow for the year ended on that date and report as follows:

1. Board of Visitors
2. Principal Activity
3. Operating Results
4. Current Assets
5. Bad and Doubtful Debts
6. Other Circumstances
7. Going Concern
8. Events Subsequent to Balance
9. Significant Events During the Year

For and on behalf of the board and in accordance with resolution of the Board of Visitors.

Dated at [insert location], this [insert date] day of [insert month] [insert year].

[insert stamp]

# **Statement by Board of Visitors**

On behalf of [insert name of hospital] – Board of Visitors, we state that in our opinion:

1. The accompanying Statement of Income and Expenditure is drawn up so as to give a true and fair view of the results of the Board of Visitors for the year ended [insert date];
2. The accompanying Statement of Change in Accumulated Funds is drawn up so as to give a true and fair view of the results of the Board of Visitors for the year ended [insert date];
3. The accompanying Statement of Financial Position is drawn up so as to give a true and fair view of the results of the Board of Visitors for the year ended [insert date]; and
4. The accompanying Statement of Cash Flows is drawn up so as to give a true and fair view of the results of the Board of Visitors for the year ended [insert date];

For and on behalf of the board and in accordance with resolution of the Board of Visitors.

Dated at [insert location], this [insert date] day of [insert month] [insert year].

[insert stamp]

# **Independent Auditor’s Report**

[insert copy of report from auditors]

# **Statement of Accumulated Funds**

# **Statement of Financial Position**

# **Statement of Cash Flows**

# **Notes to the Financial Statements**

# **Detailed Statement of Income and Expenditure**