



MINISTRY OF HEALTH AND MEDICAL SERVICES

The core functions of the Ministry of Health and Medical Services is to provide high quality healthcare through capable governance and systems to the people of Fiji. We invite applications for the following:

NEW ADVERTISEMENT				
Vacancy No.	Position Title	Station	Salary Band/Range	No. of Positions
MOHMS 123/2023	Team Leader Clinical (Maternity)	Nausori Maternity Unit, Rakiraki Hospital, Navosa Hospital	Band G (\$28,605.45 - \$38,140.60) per annum	3
MOHMS 124/2023	Team Leader Clinical	Nadi Hospital	Band G (\$28,605.45 - \$38,140.60) per annum	2
MOHMS 125/2023	Team Leader Public Health	Rakiraki Health Centre, Sigatoka Health Centre (Nadroga), Raiwaqa Health Centre [Suva]	Band G (\$28,605.45 - \$38,140.60) per annum	3
MOHMS 126/2023	Non Communicable Disease (NCD) Project Officer	Central Health Services, Eastern Health Services	Band F (\$22,528.74 - \$28,883.00) per annum	2
MOHMS 127/2023	Senior Biomedical Engineer	CWM Hospital	Band H (\$34,760.31 - \$44,564.50) per annum	1
MOHMS 128/2023	Product Manager PATISPlus	Health Headquarters Dinem House	Band H (\$34,760.31 - \$44,564.50) per annum	1

PROJECT ADVERTISEMENT				
Vacancy No.	Position Title	Station	Salary Band/Range	No. of Positions
MOHMS 129/2023	Customer Relations Officer (Project)	CWM Hospital (2), St Giles Hospital, Labasa Hospital, Tamavua Twomey Hospital	Band C (\$12,081.69 - \$15,489.35) per annum	5

RE-ADVERTISEMENT				
Vacancy No.	Position Title	Station	Salary Band/Range	No. of Positions
MOHMS 58/2023	Senior Physiotherapist	CWM Hospital	Band H (\$34,760.31 - \$44,564.50) per annum	1

OPEN ADVERTISEMENT				
Vacancy No.	Position Title	Station	Salary Band/Range	No. of Positions
MOHMS 85/2022	Registered Nurse	As per the needs of the Ministry of Health & Medical Services	Band F (\$22,528.74 - \$28,883.00) per annum	Several
MOHMS 114/2022	Midwife	As per the needs of the Ministry of Health & Medical Services	Band G (\$28,605.45 - \$38,140.60) per annum	Several
MOHMS 132/2022	Nurse Practitioner	As per the needs of the Ministry of Health & Medical Services	Band I (\$43,296.63 - \$55,508.50) per annum	Several

Application Process

1. Register and login to the online recruitment portal through the link <http://www.recruitmentportal.gov.fj>
2. Role Description can be obtained from the recruitment portal.
3. Complete the online application by clicking on the relevant category and then the position you wish to apply for.
4. Explain how you meet each of the Knowledge & Experience/Skills & Abilities [KESA] or Selection Criteria for the vacancy.
5. Upload current CV outlining qualifications, experiences and referees contact details;
6. For clinical/technical positions only (whenever applicable), upload a certified copy or registration and/or valid practicing license; and
7. Upload certified copies of qualifications.
8. Applicants must declare whether they have been the subject of an investigation or disciplinary action, if so, to provide details.
9. Applicants who do not submit the required information and documentation **WILL NOT** be considered.

Personal Character & Eligibility

Applicants for employment in the Ministry of Health & Medical Services must be of good character, with a background that demonstrates their commitment to the Civil Service Values contained in the Fijian Constitution. Applicants must also be Fijian Citizens, under age 60 years, in sound health, with a clear police record. The selected applicant will be required to provide a medical certificate and police clearance prior to take up of duty.

The Ministry is an Equal Employment Opportunity employer. Applications are encouraged from all eligible, qualified applicants. All applicants must address the specific knowledge, experience, skills and abilities required of the job, as these criteria will be considered in assessing the relative suitability of applicants.

Submission - Completed online applications must be submitted by:

Advertisement Type	Due Date	Important Note
New Advertisement	4.00pm Friday 7th July, 2023	The online application platform will close as per the vacancy closing date and time. LATE, EMAILED AND HARDCOPY APPLICATIONS WILL NOT BE ACCEPTED.
Project Advertisement	4.00pm Friday 7th July, 2023	
Re-Advertisement	4.00pm Friday 30th June, 2023	
Open Advertisement	Open	Applications may be submitted at any time through the online application platform. Applications will be assessed and added to a merit list which will be used to fill vacancies as needed.

WITHDRAWAL OF ADVERTISEMENT

Vacancy No.	Position Title	Station	Salary Band/Range	No. of Positions
MOHMS 73/2023	Team Leader Clinical (Maternity)	Nausori Maternity Hospital	Band G (\$28,605.45 - \$38,140.60) per annum	1