

Fiji Journal of Public Health – Instruction to Authors

Fiji Journal of Public Health is published twice yearly.

The format of the Fiji Journal of Public Health accommodates the following types of submissions:

1. **Original Academic/ Scientific Research Papers** – Research based works addressing a specific area of public health or any other general topic in health – between 3,000 and 4,500 words.
2. **Structured Abstracts** – for original research & systematic reviews of specific public health interest – between 500 and 3,000 words.
3. **Short Reports/ Communications** – must present concise but complete accounts of new research findings of broad public health interest. – between 1,000 to 1,500 words (includes main text, notes, acknowledgement, and appendices; does not include cover page, Author Contributions or reference list).
 - a. 20 references
 - b. 1 figure or table (no more than 2 panels)

Although Short Reports are published without an abstract, an abstract of no more than 150 words must be included with the submission in order for the manuscript to be evaluated by editors and reviewers.

4. **Perspectives** – Reviews, Opinion pieces that analyze or discuss a recent issue or development in public health – between 250 and 2,500 words.
5. **Field Notes** – Journal – style pieces, with a more personal voice, based on direct work in the field – between 200 and 2,000 words.

Submission Procedures

All manuscripts should be prepared according to the guidelines below

- The call for submissions can be found on the Ministry of Health and Medical Services website.
- All manuscripts should be submitted via email to the Editorial Assistant.

Publication Eligibility

- For each manuscript, at least one of the authors needs to be an undergraduate, medical, or graduate student at a nationally accredited institution.
- The submitted manuscript has not been published nor will be published in another publication at the undergraduate, graduate or professional level.
- The manuscript is the author's own original work, and the authors are the sole authors of the manuscript.

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- The primary author is willing and able to work with the Fiji Journal Public Health editors in revising the submission if it is selected as a likely candidate for publication.
- For original/ academic research manuscripts, inclusion of Ethics approval by accredited Ethics review committee is mandatory.
- All manuscript should reflect on all authors contributions and letter of request for publication should be signed off by all authors.

Submission Types

- **Original Scientific Research Papers** – Research- based works addressing a specific area of public health or any other general topic in health.
- **Abstracts** – structured abstracts for original research and systematic reviews of specific public health interest.
- **Perspectives** – Reviews, Opinion pieces that analyze or discuss a recent issue or development in public health.
- **Field notes** – Journal- style pieces, with a more personal voice, based on direct work in the field.
- **Short reports/communications**

Formatting and Style Guide

- All manuscripts should be submitted as double- spaced. Margins should be one inch (2.5cm) at the top, bottom and sides of the page. Font size should be 12 point or larger with Times New Roman font in *Microsoft Word format (doc or .docx only)*.
- **We specifically request that submissions be limited to 5,000 words of text**, unless an exception has been granted based on discussion with the Editors in advance of submission. The recommended word count refers to the entire content of the article, including abstract and references.
- Articles using more figures and/ or tables should be correspondingly shorter to compensate for these.
- Do not include the name of the manuscript's authors any pages except the title page.

Content Guidelines for Original Academic/ Scientific Research Papers

The appropriate structure of Academics/ Scientific Research Papers varies based on the topic of the manuscript. With a few exceptions, Fiji Journal of Public Health Academic/ Scientific Research Papers should have the following sections: a) **Abstract**, b) **Introduction**, c) **Methods**, d) **Results**, e) **Discussions**, f) **Acknowledgements** and **References**, g) **Tables** and **Figures**.

Content Guidelines for Perspectives and Field Notes

Perspectives are opinion-based pieces.

Field Notes take a more personal, informal tone that addresses public health work the author has done in the field.

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For both Perspective and Field Notes, we are looking for submissions that address fresh and exciting developments in public health from an interdisciplinary perspective. Perspectives and Field Notes should be grounded in the pre-existing literature base.

For citations and references, use **APA style**. If tables and figures are used, include them at the end of the submission.

Tables, Figures and Images

- Tables, figures and images should be the original work of the manuscript's authors and should be included at the end of each manuscript.
- Captions should describe what the table/ figure/ image shows and the conclusion that should be drawn.
- Labels and axes should be clearly marked and readable.
- All tables, figures and images should be submitted in high resolution please.

References

Please use APA referencing style. More details can be found online at www.apastyle.org