MINISTRY OF HEALTH & MEDICAL SERVICES

Import Permits for Medicinal Products: Frequently Asked Questions

October 2026

This document is provided to answer Frequently Asked Questions (FAQs) about permits to import medicinal products into Fiji. Refer to the Fiji Medicines Regulatory Authority (MRA) website at https://www.health.gov.fj/fiji-mra/, including the *Guidelines for Import of Medicinal Products into Fiji*, for detailed information.

Applications for a permit to import medicinal products into Fiji are made through the MRA Online Services Portal at https://fijimedreg.conforma.systems/login

1. What products require an import permit?

Refer to Section 1 of the *Guidelines for Import of Medicinal Products into Fiji* on the MRA website.

2. What products can I apply for a permit to import into Fiji?

Any product that you have listed on the Provisionally Authorised Medicinal Products Register. Refer to the *Guidelines for Listing Medicinal Products on the Provisionally Authorised Medicinal Products Register* on the MRA website.

3. Why might my application not be accepted?

If your application does not comply with the *Guidelines for Import of Medicinal Products into Fiji.*

Some possible reasons include:

- You do not have a valid license to import medicinal products.
- You have not listed the products on the Provisionally Authorised Medicinal Products Register.
- The product is not prequalified under FPP-PQ.
- Your application is incomplete and/or contains errors.

4. When should I apply for an import permit?

Every time you want to import products into Fiji that require an import permit.

Submit your application as soon as you have the necessary documents. It is recommended to apply at least 48-72 hours before your shipment arrives in Fiji to avoid delays or detention of goods at the border.

5. My shipment is travelling by air and will arrive in Fiji quickly. Will it be delayed at the border?

MRA will prioritise processing of applications for permits for shipments travelling by air. Please submit a complete and correct application as soon as possible to minimise delays.

6. I do not have a commercial invoice. Can I submit a proforma invoice instead?

Yes, this is acceptable.

7. Do I need to include the batch number and expiry date of products in my application?

Yes. This is necessary to allow MRA to track specific products in Fiji in the case of a defect or safety alert, quarantine or recall notice.

It is acknowledged that some importers have not previously been given access to this information by their suppliers and will allow a transition period until such time determined by the MRA for importers to arrange for this. Please contact MRA directly for further details.

8. My shipment contains mixed batches. How do I include this in my application?

Submit each batch of the product as a separate line in the application.

9. My shipment contains Schedule 3 or Schedule 4 Controlled Substances. Do I need any other permits?

Yes. Schedule 3 (Pharmacist Only Medicines) and Schedule 4 (Prescription Only Medicines) that are also Controlled Substances require a separate import permit for controlled chemicals/poisons issued by MRA. Apply directly to MRA

This includes all products that contain substances listed in Schedule 1 of the *Illicit Drugs Control Act 2004*. For example: benzodiazepines, codeine, dextropropoxyphene, dihydrocodeine, diphenoxylate, ketamine, pentobarbital, phenobarbital, phentermine, pholcodine, anabolic and androgenic substances and growth hormones amongst others. You must check if any product in your shipment requires this separate permit.

10. Can I import Schedule 8 (Dangerous Drugs) into Fiji?

No. Only the Chief Pharmacist is permitted to import Schedule 8 (Dangerous Drugs) into Fiji.

11. Can I submit information for an application by uploading a spreadsheet or database?

No. The MRA Online Services Portal requires information in a specific format to validate product details which does not support upload of external spreadsheets or databases. MRA works closely with its software provider to streamline processes in response to user feedback where possible.

12. I want to import a product again that I have previously received an import permit for. Do I have to submit another application?

Yes. Each import permit is issued for one shipment only. You only need to provisional list your product once.

13. Another supplier has also applied to import the product that I am applying for. Do I also have to apply for an import permit for that product?

Yes. Each application for an import permit is specific to the applicant and will be assessed separately.

14. Can another applicant access the information I have provided in my application?

No. Each application for an import permit is separate and specific to the applicant. No applicant has access to information provided by another applicant.

15. My shipment details have changed after I received an import permit. What should I do?

Notify MRA to cancel the incorrect permit, then apply for a new import permit with the correct shipment details. Upload the correct import permit to ASYCUDA.

16. Will my shipment be inspected?

All cargo arriving in Fiji is subject to the FRCS Container Control Program using a risk-based targeting approach in collaboration with MRA.

17. Why might my shipment be detained at the border?

Some possible reasons include:

- No import permit has been issued for all or part of your shipment.
- The details of your shipment do not match the details of your import permit.
- Any conditions applied to your import permit have not been met.

18. My shipment has been detained at the border. What should I do?

Contact MRA to discuss your options, which may include applying for an import permit, applying for a new import permit with correct shipment details, removing your shipment from the border or destroying your shipment.

Medicinal products must be destroyed by methods approved by the Fiji Ministry of Health and Medical Services.

All costs associated with detained shipments are borne by the importer named on the import permit. Any costs incurred by FRCS, MRA, MHMS or their agents will be recovered from the importer. Applications for future import permits will not be accepted if costs are outstanding.